

SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING NOTICE AGENDA

Monday, March 17, 2025, 5:00 - 7:00 p.m.

Zoom Only

[Click here for zoom link](#)



5:00 - 5:02 p.m. I. Call to Order and Introductions Lisa Lopez



5:02 - 5:05 p.m. II. Vision Statement Veronica Contreras

5:05 - 5:10 p.m. III. Approval of Minutes



1. Board Meeting Minutes - 1/22/25
2. Fiscal Committee Meeting - 1/22/25
3. Program Policy Committee - none
4. Board Development Committee - none
5. Executive Committee - none
6. Quality Assurance - 3/11/25
7. SPAC Minutes - 2/13/25, 3/13/25



5:10 - 5:27 p.m. IV. State Council on Developmental Disabilities . . JLucas

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



5:27 - 5:35 V. Presidents ReportLisa Lopez
1 March is National Social Workers Month



5:35 - 5:55 VI. Executive Director's ReportJavier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update



5:55 - 6:15 VII. Director of Consumer Services ReportMike Keeley
1. New and Closing Programs
2. Self-Determination Update
3. Social Recreation Billing



6:15 - 6:40 VIII. Committee Reports
1. Fiscal Gus Maldonado
2. Board Development Maya Bareket
3. Quality Assurance Advisory Veronica Contreras
4. Service Provider Advisory Erika Gonzalez
5. Program Policy Paloma Barraza



Action Item: Adopt the *Independent Living Skills*, *Education Services*, and *Informational Technology* policies.
6. People’s Advisory Committee Maya Bareket

6:40 - 6:45 IX. Public Comment



6:45 - 6:50 X. Board Comment



6:50 — 7:00 XI. Announcements
*POS Data Meetings 3/19/25
*Legislative Luncheon 4/25/25



7:00 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
San Jose Office/Via Zoom
January 22, 2025**

Presiding: Lisa Lopez Board President

Board Members Present:

Maya Bareket	Cole Baumeister
Veronica Contreras	Christine Gianola
Erika Gonzalez	Pamela Kerman
Gus Maldonado	Alicia Mesa
Rajesh Patel	Nicolas Santos
Uma Venkatesh	

Board Members Absent: Elisabeth Einaudi Paloma Barraza

Staff Present

Gina Billeci	Rosalina Cone
Monica Cosio-Martinez	Christiana Gardner
Mia Garza	Lourdes Gonzalez
John Hunt	Brandon Inneh
Kait Wilkerson	Angel Johnson
Mike Keeley	Jennifer Price
Lisa Hartley	Arushie Nugapitiya
Phien Phan	Alexis Plascencia
Irene De La Rosa	Isela Solorzano
Francisco Valenzuela	Javier Zaldivar

Community Present: Jaclyn Balanay (DDS) Jennifer Lucas (SCDD)
Huong Nguyen Janica Hadley

CALL TO ORDER

Ms. Lisa Lopez Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:05 p.m. Ms. Lopez also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Mr. Cole Baumeister read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the meeting minutes. (Baumeister/Gonzalez) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 11/18/24
2. Fiscal Committee Meeting Minutes – 11/18/24

3. Service Provider Advisory Committee Meeting Minutes – 12/4/24, 1/9/25
4. Program Policy Committee Meeting Minutes – 1/7/25
5. Board Development Committee Meeting Minutes – 1/7/25
6. Executive Committee Meeting Minutes – 1/7/25
7. Quality Assurance Advisory Committee Meeting Minutes 1/14/25

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Ms. Jennifer Lucas discussed these issues:

- Takeaways from the fire:
 - Get information such as early alerts
 - Update contact information always
- Medical cuts due to budget reconciliation has been concerning, that is why advocacy to educate government officials is necessary.
- SCDD's State Plan is in process, it is done every 5 years where they monitor its implementation, completion of goals and objectives, and recommend areas of focus for grants and other activities.

PRESIDENT'S REPORT

Ms. Lisa Lopez reported on Martin Luther King Jr Day:

- He was a civil rights activist for people of color
- Leader of the 1963 March on Washington where he delivered his "I Have a Dream" speech
- He left a legacy of equality and peaceful activism.

Ms. Lopez highlighted that in January National Blood Donor Month is celebrated; due to holiday celebrations, inclement weather, and cold and flu season, the winter months are often a time of reduced donations and an increased risk for blood shortages. So, donate blood if you are able to.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar presented the report and discussed these issues.

- Staff and families were notified of the Moss Landing fire, and the outer offices were closed
- SARC is monitoring the South Cal fires and offering as much support as possible to the affected regional centers.
- Governor's Budget released showed a stable system before the Los Angeles fires, which might change now.
 - The regional center system spends about \$19 billion per year, the bigger the budget gets the more questions it brings
 - All regional centers have been challenged
 - \$2.5 billion has been redirected towards rebuilding Southern California, hopefully it's not the expense of our vulnerable community.

- He discussed the report on “The Impact of the Direct Support Professional Workforce Shortage on Individuals and Families Served by the Regional Center System in California.” [CPCIDD Report Jan2025 FINAL.pdf](#)
- Next Master Plan meeting is on 2/12/25, you can give feedback before it is submitted for final review and approval.
- Attend the “Standardized Assessment Tool Project Informational Webinar” on 2/19/25 and give feedback. [Webinar Registration - Zoom](#)
- Social Recreation directive is to train staff, individuals, and providers, for more information check the website. <https://www.sanandreasregional>.

Employment Update

Ms. Rosalina Cone Employment Specialist discussed these topics:

- Wage increase from \$16.00 to \$16.50 is in effect now
- SARC is updating Purchase of Services (POSs) for the Paid Internships.
- The Rate Reform continues
- SARC has 600 employed individuals
- Coming changes include adding employment subcodes
- Job development projects will need to be certified
- Coordinated Career Pathways (CCP):
 - One vendor has submitted a program design
 - Two more vendors have begun the CCP process
- January was a good month to place individuals in the Paid Internships (PI), 33 where placed, 200 total have been placed.

Diversity Outreach Update

Ms. Christiana Gardner Diversity Inclusion Supervisor presented the report:

Event Activities:

- Have begun the planning sessions for the new year
- Working in connecting with the tribal community in our catchment area.
- Planning the Winter Dance in partnership with Hope
- SARC will offer an ASL class for interested staff, Solomon Yigzaw Deaf and Hard of Hearing (DHOH) specialist will teach it.
- Black History Month is in the planning phase

Active Parent Support Groups:

- African American
- Filipino (New)
- Hollister in Spanish
- Salinas in Spanish
- San Jose in Spanish
- San Jose Tribal in English
- Vietnamese

Health and Safety Awareness Strategy

- Available for individuals that demonstrate a need for it, specially Spanish Speaking
- It ensures that providers have staff willing to collaborate with them and keep the individual safe
- Explore possibilities through the IPP needs.
- Can request rate increases to meet the needs of the individual

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

Social Recreation

SARC must comply with the directive to provide services were an individual goes out into the community, socializes, and connects with people in the way they prefer.

Criteria:

- Must be related to the individual's needs and goals
- Determined by team agreement
- Age appropriate
- Vendorization can be expediated
- Can't replace other services
- Staff will be trained

Self-Determination (SD) Update:

Mr. Keeley presented the SDP Report, which is an alternative way to secure services and gives more flexibility to families:

- 271 participants
- Self Determination Advisory Committee (SDAC) tracks the role of the Independent Facilitator (IF) which is to educate the family and make sure that all is running smoothly.
- Most participants are Caucasian
- English it the most common language
- Some barriers that have been identified are:
 - Complex process
 - Language
 - Providers don't want to participate
- Parents in the program are the best ambassadors for the program

NEW AND CLOSING PROGRAMS

Ms. Mia Garza Community Resource Associate Director gave the report:

3 New

- Residential Home
- Self Determination Supports
- Durable medical equipment

24 Closed – SARC continues to clean its database of vendors that have not provided services within the last 24 months.

COMMITTEE REPORTS

FISCAL

Mr. Gus Maldonado Committee Chair gave the Monthly Fiscal report.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of November was \$52.3M and the year to date was \$298.5M. The current allocation is \$829.4M.

2. Individuals Served

The number of individuals served as of November was 16,361. This is a decrease of 221 since November 2023.

3. Operations (OPS)

Expenses for the month of December were \$5.1M and the year to date was \$32.2M. The Fiscal Year Projection is \$69.7M and the estimated allocation is \$69.9M. This leaves us with a surplus of approximately \$145K.

4. Cash Position

The cash position through the end of December was \$169.5M. This is a decrease of \$1.2M since November.

5. Donation Fund

The balance in the Donation Fund through the end of December was 375,403. This is a decrease of \$663. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

Two contracts were recommended for approval.

- 1. M/S/C Moved to approve the Bay Area Housing Corporation amendment (Increase funding for construction), FY 2023-2024, contract. Totaling \$1,289,550.00 (Kerman/Santos) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**
- 2. M/S/C Moved to approve the Housing Choices Coalition, FY 2024-2025 contract. Totaling \$1,000,000.00 (/Contreras/Kerman) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**

BOARD DEVELOPMENT

- The recommendation to vote Mr. Hung Nguyen into the Board was postponed since he was not present at this time.

QUALITY ASSURANCE COMMITTEE

- The minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

- Ms. Gonzalez shared that more participants attended the committee meeting at the new day and time.
- A new topic will be added to the agenda “Best Practices on Self-Advocacy and Inclusion” suggested by Ms. Jennifer Lucas.

PROGRAM POLICY COMMITTEE

- The committee adopted the Information Technology Policy.

**M/S/C Moved to adopt the Information Technology Policy. (Baurmeister/Santos)
No further discussions. All in favor, Motion carries.**

PEOPLE’S ADVISORY COMMITTEE (PAC)

- Ms. Bareket shared that the Winter dance will move to a new date due to venue issues.

ARCA

Ms. Lopez shared these discussion topics:

- Grass Roots day is being planned
- ARCA is putting together a standardized packet for new incoming Board members.

PUBLIC COMMENT

None

BOARD COMMENT

None

ANNOUNCEMENTS

Upcoming events:

- Community Resource Development Plan (CRDP) FY 2025-2026 Survey is live. <https://www.sanandreasregional.org/news/community-resource-development-plan-stakeholder-survey-input-fiscal-year-25-26/>
- 2/6/25 Topic Talks “Social Recreation”

Mr. Valenzuela shared that he has a lot of 2025 events confirmed already. He also thanked Ms. Lopez and her daughter Veronica for attending the Tree Ceremony at the State Capitol.

- 1/31//25 Dave Cortese’s “Unhoused Health Fair”
- 3/3/25 Grass Roots Day
- 3/8/25 SARC group night game with SJ Sharks
- 3/28/25 SARC group night game with SJ Barracuda

- 3/29/25 SARC group night game with Santa Cruz Warriors
- 4/25/25 Legislative Luncheon

ADJOURNMENT

The meeting was adjourned at 7:46 p.m.

Recording Secretary, Ms. Lourdes Gonzalez

Submitted by,

Ms. Pamela Kerman

**San Andreas Regional Center Board of Directors
Fiscal Committee - Meeting Minutes
San Jose Office/Via Zoom
January 22, 2025**

Committee Members Present:	Elisabeth Einaudi Alicia Mesa Uma Venkatesh	Gus Maldonado (chair) Rajesh Patel
Committee Member Absent:		
Staff Present:	Karla Cruz Lourdes Gonzalez Gina Jennings	Mia Garza John Hunt Javier Zaldivar

Meeting called to order at 5:03 pm. by Mr. Gus Maldonado Committee Chair.

1. Fiscal Packet Review

Mr. John Hunt Chief Financial Officer reviewed the monthly fiscal package.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of November was \$52.3M and the year to date was \$298.5M. The current allocation is \$829.4M.

2. Individuals Served

The number of individuals served as of November was 16,361. This is a decrease of 221 since November 2023.

3. Operations (OPS)

Expenses for the month of December were \$5.1M and the year to date was \$32.2M. The Fiscal Year Projection is \$69.7M and the estimated allocation is \$69.9M. This leaves us with a surplus of approximately \$145K.

4. Cash Position

The cash position through the end of December was \$169.5M. This is a decrease of \$1.2M since November.

5. Donation Fund

The balance in the Donation Fund through the end of December was 375,403. This is a decrease of \$663. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

2. Contract Review

The committee reviewed 2 contracts to recommend to the Board.

- 1. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation amendment (Increase funding for construction), FY 2023-2024, contract. Totaling \$1,289,550.00 (Venkatesh/Mesa) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to recommend to the full Board approval of the Housing Choices Coalition, FY 2024-2025 contract. Totaling \$1,000,000.00 (Patel/Mesa) No further discussions. All in favor. Motion carries.**

3. Other

The committee discussed the partnership of SARC with affordable housing developers to secure housing for the individuals.

The Fiscal Audit is not ready yet, we are still waiting for the CalPERS information.

4. Next Meeting Date

March 17, 2025, at 4:00 p.m.

5. Adjournment

With no further discussion the meeting was adjourned at 5:30 p.m.

Recorded by Lourdes Gonzalez

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
February 13, 2025**

Members Present	Tade Akintade Desiree Luong	Erika Gonzalez (chair) Sylvia Yeh
Members absent	Wesley Moss	
Staff Present	Gina Billeci Karla Cruz Mia Garza Lisa Hartley Mike Keeley Anna Wall Kai Reade Javier Zaldivar Gabriela Alvarez Cal Smith Jilsmaria Tharayil Rocio King	Rosalina Cone Lourdes Gonzalez Rae'chel Jensen John Hunt Ann Sieber Francisco Valenzuela Molly Sullivan Desiree Winkler Malissa Bernas Gina Jennings Kim Pierce Savanna Hartman
Community Present	Abigail Lorimer Ana Luisa Mejia Brie Hornig Danielle Azzalino Farah Culbertson Jeffrey Mitchel Jonathan Mauk Kristen Henderson Sarah Macy Tricia Lara	Alicia Grendon Beth Prentiss Cathy Bouchard Diana Gonzalez Fatmata Kargbo Jessica Greco Jovita Barron Mitachew Abebe Sharmean Heffernan Vickey Perkins

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 2:30 p.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that she continues to meet with SPAC committee members on a regular basis. She highlighted that the agenda has been updated with some new topics.

Provider Input

- Ms. Prentiss shared videos on immigration information

Best Practices for Self-Advocacy and Inclusion

Community Resources Update

Ms. Mia Garza Community Resource Associate Director gave the report:

Rate Implementation:

- We have reached the final phase of implementation, but it is not going smoothly
 - Rate changes will be ongoing
 - Payment will be retroactive to 1/1/2025
 - Be patient as SARC works through the issues
 - SARC will work with you once you complete the Rate Reform Service Acknowledgement Form
- Participation in the Provider Directory is necessary in order to receive the Quality Incentives
 - Review the six categories of Vendor Lists to see which category you fall in then add the correct missing information.
 1. Completed All Steps
 2. In the Directory, Not Submitted
 3. Missing/Incorrect Data in the Directory
 4. Submitted Survey and in Directory
 5. Did Not Complete the Original Survey
 6. All New Vendor Numbers
 - Contact DDS for any discrepancies.

Quality Incentive Program:

- Work with SARC to finalize the stipend project payments

DSP Internship program:

- Internship program still available

New and Closing Programs:

Ms. Ann Sieber Community Resource Manager gave the report:

4 New

- RN Consultant
- In-Home Respite
- Residential Facility (Elderly)
- Dental Hygienist

29 Closed – SARC continues to clean its database of vendors that have not provided services within the last 24 months.

Electronic Visit Verification (EVV) Update

- Everyone should have signed up if you are part of the required categories; attend the webinars and office hours.

Vendor Training Opportunities

- Visit the webpage for training information: [New Vendors Training | SARC](#)
- Soon to be Launched Trainings :
 - Healthy Relationships and Sexuality
 - Supportive Decision Making

Health and Safety Waiver Awareness Strategy

- SARC continues to work on identifying individuals with unique needs that need referrals to access the program
- Reach out if you need help

HCBS (Home & Community Based Services)

- Waiting for information from DDS on next steps.

Director Update

Mr. Javier Zaldivar Executive Director discussed these issues:

- SARC continues to serve individuals regardless of legal status
- DDS' "Fact Sheet on Privacy Protection" answered all these questions"
 - How do DDS and the Regional Centers use my Personal Information?
 - Who is able to access my Personal Information?
 - May I see information about myself in my records?
 - How do I make corrections to the information in my records?
 - Have DDS or the regional centers provided my personal information to other people?
 - What do I do if I believe that DDS or a regional center has violated the law?
 - Does this Fact Sheet apply to me even if I am not a U.S. citizen?
 - Will my immigration information be shared with the federal government?
 - Will my reproductive healthcare information be disclosed for investigations?
 - Check the link: [DDS Letterhead](#)

Budget Update:

- No cuts or changes are expected for California
- There has been an increase for the Provisional Eligibility Program and SARC is committed to providing the necessary support
- Difficult to serve individuals will have a complex to live in with several kinds of providers
- The memory home is almost ready to serve

Employment

Ms. Rosalina Cone Employment Specialist gave the report:

- Program Addendums with the Acknowledgement form will be sent out for Supportive Employment
- Coordinated Career Pathways (CCP):
 - Still looking for new CCP vendors
 - Two vendors have shown interest
 - The CCP process has been slow throughout the state
 - Job development requires certification, and it has a 12-month window to complete it.
- The Quality Incentive Pay (QIP) program is available until 6/30/25
- Options for All has received a grant that will be used to coordinate a Job Fair targeting 200 individuals for 4/29/25.
- Stay tuned for Transition resource fairs in the spring

- SARC's Paid Internship(PI) participants:
 - 11 in February
 - 33 total
- DDS and the regional centers are working on a system to track PI employers.

Emergency Preparedness

Ms. Rae'chel Jensen Emergency Coordinator gave the report.

Weather-Related Emergencies – January 2025

Moss Landing Fire 1/18/25

- A large fire broke out at a facility in Moss Landing, prompting evacuations due to hazardous smoke. The fire impacted nearby air quality and led to temporary displacement for residents and businesses in the area.
- The Emergency Response Coordinator (ERC) initiated monitoring of the fire and issued an Everbridge polling alert to determine consumer safety in affected areas.
 - 114 consumers were identified as possibly being impacted
 - 11 confirmed the message
 - 5 confirmed as safe
 - 2 evacuated.
 - 3 sheltered in place
 - A few were unreachable, highlighting the importance of maintaining up-to-date contact information for individuals being served.
- Due to unconfirmed responses, direct phone calls were initiated to ensure consumer safety and address any needs.
- Safety Marshals and Service Coordinators followed up to verify statuses, track unmet needs, and confirm evacuation locations.
- No consumers had unmet needs related to the fire.
- Mask Distribution Plan Initiated:
 - Mask kits were distributed to key personnel, including district managers, the Emergency Response Coordinator, and the Associate Director of Consumer Services.
 - Additional supplies were transported to the Watsonville office (4 cases of N95 masks and 120 individual masks) to ensure availability for South County emergencies.
 - Several managers also kept mask kits in their vehicles for rapid delivery.

Recommendation for Providers:

- Sign up for all applicable alerts residents of Santa Cruz County, register for Cruz Alerts, If in Scotts Valley or UC Santa Cruz, sign up for both county and city-specific alerts to ensure comprehensive coverage.

Emergency Go Kits Update:

- Current Kits: 80
- Initial Allocation: 466
- Total Distributed: 637
- Deadline for Pallet Orders: April 15, 2025
- Eligibility:

- Consumers served by SARC are eligible due to the high-hazard designation of Santa Clara, Santa Cruz, Monterey, and San Benito counties.
- Residential Care Facilities (RCFs) and Adult Residential Facilities (ARFs) already equipped with emergency kits are ineligible.
- Kits are available through this initiative until June 30, 2025.

Durable Accommodations Project Update:

- DDS and SARC continues efforts to address the needs of individuals with complex behavioral and medical requirements during emergencies.
- Key Requirements for Emergency Evacuation Sites:
 - Essential amenities such as kitchens, showers, changing areas, and adequate space for temporary separation.
 - Collaboration with DDS and CCL to confirm site suitability and ensure readiness.
 - First vendor to sign up and get approved through Community Care Licensing (CCL) will receive a shelter kit to support their readiness.

Potential Project CERT Collaboration:

- CERT classes will run 2x per week (6:30–9:30 PM or 6:00–9:00 PM).
- The course will be aimed specifically for individuals served by SARC
- Next Steps:
 - Develop a participant survey.
 - Create application questions.
 - Deadline is May/June 2025
 - If any service providers have individuals in San Jose who may be interested, please reach out to Ms. Jensen for more information.

Announcements:

Mr. Valenzuela shared the upcoming events that SARC is organizing and supporting:

- 3/4/25 Grass Roots Day
- 3/8/25 SARC with San Jose Sharks
- 3/28/25 SARC with San Jose Barracuda
- 3/29/25 SARC with Santa Cruz Warriors
- 4/12/25 FCSN Talent Show
- 4/25/25 Legislative Luncheon
- 5/17/25 Hope Concert
- 5/31/25 Crystal Gala Dance
- 6/28/25 Superhero Summer Festival in Salinas
- 7/12/25 Superhero Summer Festival in Hollister
- 7/19/25 Superhero Summer Festival in Santa Cruz
- 7/26/25 Superhero Summer Festival in San Jose
- 10/25/25 Annual Service Above Self Awards Dinner
- 11/13/25 Service Provider Vendor Fair
- 11/15/25 Annual Holiday Craft Fair

SCDD Central Coast

Ms. Jennifer Lucas sent her updates via email:

- She recently accepted the position of SCDD Central Coast Manager
- She shared the new IPP (Individual Program Plan) video series from TCRC available in Spanish and English, ASL is on the way.
 - They need additional funding from DDS to translate into the remaining 18 languages like they did for the HCBS series so stay tuned.
 - The videos are for families, adults and service coordinators <https://www.youtube.com/@tri-countiesregionalcenter>.
- SCDD has been offering presentations on the proposed Medicaid cuts and proposed spending cuts. Vital information for folks who live in the republican congressional districts of 22, 23, 40, and 41.
- Continue work with SARC on day program and residential service provider orientation, as well as CIT training for law enforcement.

Mr. Keeley shared that SARC can support projects that qualify for the Diversity and Inclusion program email him for more information.

Next SPAC Committee Meeting:

March 13, 2025, at 2:30 p.m. Via Zoom

Adjournment

The meeting was adjourned at 3:45 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
March 11, 2025**

Committee Members Present:	Maya Bareket Rajesh Patel	Lisa Lopez Uma Venkatesh
Committee Members Absent:	Veronica Contreras (Chair)	Alicia Mesa
Staff Present	Gina Billece Lourdes Gonzalez Rae'chel Jensen Monica Martinez Ann Sieber	Hazel Jordan Mike Keeley Irene De La Rosa Cal Smith

The meeting was called to order by Ms. Lisa Lopez, Committee member at 4:05 p.m. via zoom.

LEGEND: **APS** = Adult Protective Services; **ARF**= Adult Residential Facility; **ARFPSHN** = Adult Residential Facility for Persons with Special Health Care Needs; **BX** = Behavior; **CAP** = Corrective Action Plan; **CCH**= Community Crisis Home; **CCL** = Community Care Licensing; **CM** = Case Management; **CPS** = Child Protective Services; **CRA** = Client's Right Advocate; **DFCS** = Department of Family Court Services; **DHOH**= Deaf and Hard Of Hearing; **DOHS** = Department of Health Care Services; **EC**= Emergency Coordinator; **FHA** = Family Home Agency; **ICF** = Intermediate Care Facility; **IDT** = Interdisciplinary Team; **ILS** = Independent Living Service; **LTCO** = Long Term Care Ombudsman; **M&M** = Mortality & Morbidity Meeting ; **PD** = Police Department; **RCH** = Residential Care Home; **SC** = Service Coordinator; **SP** = Service Provider; **SLS** =Supportive Living Service

I. Special Incident Reports Feb.

627 Total number of incidents processed.
12 Total number of deaths.
113 Incidents reportable to DDS.
514 Incidents not reportable to DDS.
80 Unplanned hospitalizations with 11 individuals remaining hospitalized.
19 Planned hospitalizations.
9 Individual served reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 287	ICF - 25	SNF/NF - 0	ILS - 34	SLS - 85
Family Home - 178	Foster Home - 4	Family Home Agency - 5	Psych Treat/	
Other - 9				

I. Special Incident Reports: March

- 852 Total number of incidents.
- 15 Total number of deaths.
- 146 Incidents reportable to DDS.
- 706 Incidents not reportable to DDS.
- 122 Unplanned hospitalizations with 16 individuals served remaining hospitalized.
- 33 Planned hospitalizations.
- 7 Individuals served reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 360 ICF - 18 SNF/NF - 4 ILS - 63 SLS - 107
Family Home – 274 Foster Home - 3 Family Home Agency - 9 Psych Treat/ Other - 14

Highlights: Cal Smith went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation.

II. Quality Assurance (QA) February

A. QA Facility Monitoring - Residential Care Homes, Level 2 - L4I

- 20 Out of 20 scheduled FMs completed.
- 10 Facilities received recommendations. 14 received a follow-up visit
- 5 Facilities received corrective action plans.

B. QA Unannounced Visits based on complaint(s).

- 1 Out of 1 completed. Anonymous complaint (medication, RHCP, and staffing schedule)
- 1 Facility received recommendations.
- 1 Facility received a corrective action plan.

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) FM Visits:

- 8 Out of 13 were completed in January. Two visits on 1/9/25, two on 1/16/25, 1/23/25, 1/29/25 and two on 1/30/25

D. Enhanced Behavior Support Homes (EBSH) Quarterly Monitoring Visits. There are eight EBSH'S total. (Three children's and five adult homes). Two new homes are coming soon.

- 0 Monitoring visits were completed in January 2025.

Community Crisis Home (CCH) Quarterly Monitoring Visit. There is only one CCH.

- 1 CCH monitoring visit was completed on 1/24/25.
- 1 Unannounced visit completed by the Quality Assurance Specialist on 1/3/25.

E. Trainings:

Facility Monitoring Training for Residential Service Providers. No training was scheduled in January.

New Employee Training. No training was scheduled in January

Residential Services Orientation. No training was scheduled in January 2025.

F. Standing QA Meetings:

Mortality and Morbidity Committee Meeting on 01/14/25, 9 deaths were reviewed, 12 attendees.

Let's Talk QA meetings in Watsonville, Salinas, and San Jose offices were canceled in January.

Quality Assurance Around the Bay (**QAAB**) Quarterly meeting, 01/31/25, 36 attendees.

Mortality and Morbidity: 11 deaths will be reviewed on 02/11/25.

0 Infants, 1 Child, 4 Adults, 6 Elderly.

II. Quality Assurance (QA): March

A. QA Facility Monitoring - Residential Care Homes, Level 2 - L4I

21 Out of 21 scheduled FMs completed.

8 Facilities received recommendations. 6 received a follow-up visit.

1 Facility received corrective action plan.

B. QA Unannounced Visits based on complaint(s).

0 Out of 0 completed.

0 Facility received recommendations.

0 Facility received a corrective action plan.

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:

5 Out of 13 were completed

D. Enhanced Behavior Support Homes (EBSH) Quarterly Monitoring Visits. There are eight EBSH'S total. (Three children's and five adult homes). Two new homes are coming soon.

4 Monitoring visits were completed for February 2025. Dates: 02/06/25, 02/14/25, 02/19/25, and 02/24/25.

Community Crisis Home (CCH) Quarterly Monitoring Visit. There is only one CCH.

0 CCH monitoring visit was completed in August 2025.

1 Unannounced visit completed by the Quality Assurance Specialist on 02/13/25.

E. Trainings:

Facility Monitoring Training for Residential Service Providers 02/06/25, 34 attendees.

Residential Services Orientation (RSO) on 02/04/25, 16 attendees.

Facility Monitoring Training for Service Coordinators on 02/13/25, 4 attendees

SARC New Hire Training 02/28/25, 17 attendees

F. Standing QA Meetings:

Mortality and Morbidity: On 2/11/25, 11 deaths reviewed 12 attendees.

Let's Talk QA: Salinas office on 2/05/25 cancelled and San Jose office on 02/19/25, 8 attendees.

Quality Assurance around the Bay (QAAB) Quarterly meeting. No meeting scheduled for February

Mortality and Morbidity: 5 deaths reviewed on 03/11/25.

1 Infants 0 Children 7 Adults 7 Elderly.

G. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services: February

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	Jan 24	15	14/1	1/0
Basics of Epilepsy	Jan 31	10	10/0	---
Basics of Nutrition and Obesity				
Dysphagia	Jan 14	10	10/0	---
Dementia in I/DD Population				
Oral Health	Jan 15	5	4/1	1/0
Pressure Injury Prevention & Recognition				
Recognizing Signs of Abuse				
Restricted Health Conditions				
RN Training				
Signs/Symptoms of Illness/Injury				
Special Incident Report				
Thinking Ahead				
Totals	4	40	38/2	2/0

- The SIR class in January was cancelled and there will be 2 classes scheduled in February.
- Overall HSU received positive feedback on the new format of vendor training offered, which includes class discussions and group activities

B. Current projects/activities:

Covid Update:

- 3 cases
- 17 cases of Influenza A, 7 were hospitalized

C. Highlights:

- Renewal of the Train the Trainer course every 2 years for EpiPen certification for RN Consultants was done on 1/21/25.
- One RN Specialist is retiring, and her replacement will begin work on 2/18/25, allowing 2 weeks of shadowing the current Specialist.

III. Health Services: March

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	Date Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	Feb 25	17	14/3	3/0
Basics of Epilepsy				
Basics of Nutrition and Obesity				
Dysphagia				
Dementia in I/DD Population				
Oral Health	Feb 19	15	14/1	1/0
Pressure Injury Prevention & Recognition				
Recognizing Signs of Abuse	Feb 14	12	12/0	---
Restricted Health Conditions	Feb 6	12	9/3	1/2
RN Training				
Signs/Symptoms of Illness/Injury				
Special Incident Report	Feb 12	19	17/2	2/0
Special Incident Report	Feb 20	26	25/1	1/0
Thinking Ahead				
Totals	6	101	91/10	8/2

B. Current projects/activities:

- The Health Services Unit is working on creating new classes to update the needs of the providers.
- SARC received accreditation to offer CE (education credit) to the people that attends our classes. Administrators are obligated to get educational credit to renew their license. They will now have an opportunity to do it with this Regional Center. SARC will be able to offer credit in the category of group homes, RCFE, adult residential facility (ARF)

IV. Supported Living Services (SLS):

A. SLS QA's: No SLS quality assurance monitoring visits were facilitated in January and February 2025.

B. SLS Roundtable: Resource Specialist Kai Reade presented the following information at the January and February 2025 Roundtables held virtually via Zoom:

SARC Policy/Procedure:

- In the January Roundtable, Resource Specialist presented information regarding SLS and ILS rate reform implementation, including the new SLS rate structure, new rates, and DDS resources.
- No SARC policy and procedure was discussed in the February Roundtable due to a scheduled presentation.

Community Information:

- In the January Roundtable, vendors requested resources for counseling services in Monterey County.
- In the February Roundtable, representatives from the TRUST Field Response Program discussed the services they provide and mobile crisis response options in Santa Clara County per vendor request for information about this resource.

Highlights:

The next Roundtable Meeting will be conducted virtually via Zoom on March 12, 2025. Following that, the April meeting will be held virtually via Zoom on April 9, 2025.

Supported Living Orientation for Individuals and Families

2 Completed, 36 Total attendees

SLS New Vendor Orientation

1 Completed, 5 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 1 Completed, 16 Total attendees
RSO (mini for FHA) 1 Completed, 2 Total attendees

VI. Emergency Response Plan Report

Ms. Rae'chel Jordan Emergency Response Coordinator gave the report.

Santa Cruz Flood Event on February 13, 2025

- 16 individuals were identified as potentially impacted.
- Everbridge notifications were sent out and outreach efforts coordinated.
 - 12 individuals served successfully contacted and were provided necessary support.
 - 4 individuals served were unreachable despite multiple outreach attempts.

Current Projects/Activities

Emergency Kit Distribution:

- As of March 10, 2025, a total of 717 emergency kits have been distributed.
- A distribution day is anticipated for the end of March.

- Having a GO Kit is essential for immediate evacuation. It contains necessary items such as medications, important documents, emergency contact information, and basic survival supplies to sustain individuals for at least 72 hours.
- A Stay Kit is designed for sheltering-in place during disasters. It includes enough food, water, and essential supplies to last several days to weeks when evacuation is not possible.

Vietnamese Preparedness Outreach:

- 30 Vietnamese Preparedness Packets were distributed to the Vietnamese-speaking Parent Group for further distribution.
- Plans are underway for a preparedness presentation in June or July, to be conducted by the Emergency Response Coordinator (ERC).

Training & Certification

- The Emergency Response Coordinator has obtained Functional Assessment Service Team (FAST) Certification through CALOES.
- FAST teams are deployed in disaster settings to support individuals with access and functional needs (AFN).
- This certification enhances SARC's emergency preparedness by ensuring that trained personnel can effectively assist individuals served in emergency shelters and coordinate disaster response efforts.

VII. Other:

Mr. Rajesh Patel requested that the Quality Assurance report include more information on unusual cases or out of the ordinary, to review, discuss, and identify if there are areas of improvement regarding training, procedures, or policy.

VIII. Next QAAC meeting is scheduled for:

Tuesday, May 13, 2025

IX. Adjournment:

There being no further discussion, the meeting adjourned at 5:00 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
March 13, 2025**

Members Present	Tade Akintade Desiree Luong	Erika Gonzalez (chair) Sylvia Yeh
Members absent	Wesley Moss	
Staff Present	Gina Billeci Karla Cruz Dr. Azelin Ellis Mia Garza John Hunt Mike Keeley Anna Wall Kai Reade Maria Moreto Javier Zaldivar Gabriela Alvarez Cal Smith Rocio King Vanessa Oamelda	Rosalina Cone Lourdes Gonzalez Christiana Gardner Lisa Hartley Gina Jennings Monica Martinez Francisco Valenzuela Molly Sullivan Isela Solorzano Desiree Winkler Malissa Bernas Gina Jennings Savanna Hartman
Community Present	Jennifer Lucas (SCDD) Amanda Hunt Ana Luisa Mejia Brie Hornig Danielle Azzalino Dylan Alto Gabriela Caminos Jeff Honore Jennifer Johnson Jocelyn Real Lynda Miguel Mitachew Abebe Sarah Macy Sheryl Hagemann Vanessa Ballesteros Jenica Hadley	Abigail Lorimer Angelica Cardenas Beth Prentiss Cathy Bouchard Dennise Jauregui Suanne Rinta Jaylene Miguel Jonathan Mauk Jerri Jensen Lisa Zuegel Mark Sung Rosa Amador Sharmean Heffernan Tony Green Yahna Dick

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 2:30 p.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared these upcoming events:

- 3/15-21/25 Down's Syndrome Awareness Week & Rock your Socks Day
- March is Cerebral Palsy Awareness Month |
- March is Social Workers Month

Provider Input

None

Best Practices for Self-Advocacy and Inclusion

Ms. Jennifer Lucas shared that she wishes to put together a toolkit for ways and ideas to support folks served around decision making, self-advocacy and community inclusion. Please share what you've found works well and perhaps what doesn't.

Director Update

Mr. Mike Keeley Director of Consumer Services discussed these issues:

- Standardized Statewide IPP (Individual Program Plan) that is more person centered.
- Master Plan progress, draft finished on 3/12/25, final draft expected on 3/28/25 with recommendations.
- Standardized Family Support Tool for respite services
- Data being uploaded to the Provider Directory

Community Resources Update

Ms. Mia Garza Community Resource Associate Director gave the report:

Rate Implementation:

- SARC continues work on processing Acknowledgement Forms
- Updating service codes is a lengthy process please be patient.
- In collaboration with DDS regional centers are working to develop an automated process to handle POSs
- Participation in the Provider Directory is necessary in order to receive the Quality Incentives
- Complete stipend requests to get paid because funding will go away
- The Provider Directory has reduced the six eligible categories to three.
 1. Be 100% complete
 2. Needs Survey
 3. For new service providers that must register within 45 days of being vendorized.

Quality Incentive Programs still available:

- One time stipend for participation
- Employment & Wellness
- Early Intervention

DSP Internship program:

- Internship program still available

New and Closing Programs:

4 New

- Social recreation
- Adult Residential Facility
- Three Early Start
- Independent Living Services

24 Closed – SARC continues to clean its database of vendors that have not provided services within the last 24 months.

Gallagher continues working on the insurance compliance work with them and respond to them, so you are not out of compliance.

Electronic Visit Verification (EVV) Update

- Everyone should have signed up if you are part of the required categories; attend the webinars and office hours.

Vendor Training Opportunities

- Visit the webpage for lots of training information: [New Vendors Training | SARC](#)

Health and Safety Waiver Awareness Strategy

- SARC continues to work on identifying individuals with unique needs that need referrals to access the program
- Reach-out if you need help

HCBS (Home & Community Based Services)

- Working on the second round of home visits stay tuned
- Start planning for your program design switch

Employment

Ms. Rosalina Cone Employment Specialist gave the report:

- Thanked providers for returning Program Addendums and Acknowledgement forms
- Service codes are not available yet, but when they are vendors will not need to do anything on their end.
- The Quality Incentive Pay (QIP) program is available until 6/30/25
- Coordinated Career Pathways (CCP):
 - Two vendors working on their project design
 - Job development certifications deadline is 6/30/2026
- 4/29/25 Options for All Job Fair.

Emergency Preparedness

Emergency Go Kits Update:

- 700 distributed
- 200 extra available

Announcements:

Mr. Valenzuela shared SARC's participation at Grass Roots Day as very successful and thanked those who participated.

He shared the upcoming events that SARC is organizing and supporting:

- Planning a Legislative webinar

- 3/19/25 POS Data presentations
- 3/28/25 SARC with San Jose Barracuda
- 3/29/25 SARC with Santa Cruz Warriors
- 4/12/25 FCSN Talent Show
- 4/25/25 Legislative Luncheon
- 5/17/25 Hope Concert
- 5/21/25 Crystal Gala Dance
- 6/28/25 Superhero Summer Festival in Salinas
- 7/12/25 Superhero Summer Festival in Hollister
- 7/19/25 Superhero Summer Festival in Santa Cruz
- 7/26/25 Superhero Summer Festival in San Jose
- 10/25/25 Annual Service Above Self Awards Dinner
- 11/13/25 Service Provider Vendor Fair
- 11/15/25 Annual Holiday Craft Fair

SCDD Central Coast

Ms. Jennifer Lucas regional manager gave these updates:

- Medicaid cuts advocacy meetings available online
- Great Medicaid advocacy video from the peer specialist Elizabeth Hassler at Redwood coast RC - <https://drive.google.com/file/d/1M1qil-NcieL-yd3EplslpCCfUSrhRhxv/view>
- Office updates: currently recruiting a staff services analyst position for the office with a strong preference for bilingual candidates - they may live anywhere within the Central Coast office catchment (salary starts at 3749/month)
- <https://calcareers.ca.gov/CalHrPublic/Jobs/JobPosting.aspx?JobControlId=469098>
- SCDD's grant funded projects - bridge to belonging - which is designed to foster connection, reduce isolation, and improve the well-being of adults with intellectual and developmental disabilities (IDD). is offering new classes on health and wellness, art and social recreation and hobbies for people with dd served by a handful of regional centers, including SARC
<https://www.compasscares.com/bridge-to-belonging/>
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Next SPAC Committee Meeting:

April 10, 2025, at 2:30 p.m. Via Zoom

Adjournment

The meeting was adjourned at 3:45 p.m.