



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, November 21, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tZYscuqqqjgvH9BN5WtKCQ35i4j2eKb8jMdn>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Glendora Pitre



5:02 — 5:05 II. Vision Statement. Jock Mayes



5:05 — 5:09 III. Approval of Minutes

1. Board Meeting Minutes - 10/17/22
2. Fiscal Committee Meeting Minutes - 10/17/22
3. Service Provider Advisory Committee Meeting Minutes - 10/26/22
4. Program Policy Committee Meeting Minutes
5. Board Development Committee Meeting Minutes – 11/1/22
6. Executive Committee Meeting Minutes - 11/1/22
7. Quality Assurance Advisory Committee Meeting Minutes 11/8/22
8. People's Advisory Committee Meeting Minutes –



5:09—5:20 IV. Independent Accountants Audit Report . . . AGT CPAs & Ad



5:20— 5:28 V. State Council on Developmental Disabilities Central Coast ...D Grady



Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



5:28 — 5:38 VI. Presidents ReportGlendora Pitre
 1. Holidays for People with Disabilities



5:38 — 6:00 VII. Executive Director's Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. Health and Safety Awareness Strategy



6:00 — 6:20 VIII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update
 3. Performance Contract 2023-2024



6:20 — 6:45 IX. Committee Reports
 1. Fiscal Elisabeth Einaudi
 2. Board Development Maya Bareket
 3. Quality Assurance AdvisoryGlendora Pitre
 4. Service Provider Advisory Erika Gonzalez
 5. Program Policy Lisa Lopez
 6. People's Advisory Committee Maya Bareket
 7. ARCA Glendora Pitre



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements



7:00 XIII. Adjournment

SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
October 17, 2022

Presiding:	Glendora Pitre Board President	
Board Members Present:	Maya Bareket Jon Drennan Erika Gonzalez Lisa Lopez Alicia Mesa Rajesh Patel	Veronica Contreras Elisabeth Einaudi Andy Le Gus Maldonado Nefte Couttolenc
Board Members Absent:	Cole Baurmeister Daniel Stickney	Jock Mayes
Staff Present	Lourdes González Diana Gutierrez John Hunt Angel Johnson Arushie Nugapitiya Irene De La Rosa Katherine Sanders Minerva Valdez Javier Zaldivar	Mia Garza Lisa Hartley Gina Jennings Mike Keeley Phien Phan Rocio Sanabria Francisco Valenzuela
Community Present:	Jaclyn Balanay (DDS) David Grady (SCDD) Mariam Salem Jessica	Gilda Giron Laura Noland Susan Skotzke

CALL TO ORDER

Ms. Glendora Pitre Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Mr. Gus Maldonado read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the August meeting minutes. (Le/Lopez) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes - 8/15/22
2. Fiscal Committee Meeting Minutes - 8/15/22
3. Service Provider Advisory Committee Meeting Minutes - 8/24, 9/27/22

4. Program Policy Committee Meeting Minutes 10/4/22
5. Board Development Committee Meeting Minutes – 10/4/22
6. Executive Committee Meeting Minutes - 10/4/22
7. Quality Assurance Advisory Committee Meeting Minutes 10/11/22
8. People's Advisory Committee Meeting Minutes

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed these issues:

- Continuing collaboration with law enforcement training in Santa Clara County and Salinas
- Continuing behavioral work in bridging the gap
- Self Determination Program (SDP) continues to grow, but some complications have come with it as well
 - o The work on the SDP website continues
- Continue working with Special Kids Connect on education
- Continuing to work on Emergency Preparedness
- Discussed Employment opportunities and Self Determination at the SFASA-Stanford Conference

PRESIDENT'S REPORT

Ms. Glendora Pitre shared these points in honor of Mental Health Awareness Month

- Be aware of yourself and loved ones
 - o Be aware if you have stress
 - o Be aware if you have the blues
 - o Eat right, if not it leads to physical illness
 - o Rest, relax, sing, do fun things that lead to mental wellness
 - o Take care of yourself to be able to care for others

EXECUTIVE DIRECTOR'S REPORT:

Mr. Mike Keeley Director of consumer services gave the director's report on

Developmental Services Trailer Bill Language:

- Early Start eligibility at 25% delay, receptive and expressive communication now two separate areas, fetal alcohol syndrome a named risk condition.
- Early Start caseloads reduced, IFSP review to be done quarterly.
- Safety net plan update delayed, and to include more information.
- DDS to run a pilot program on remote services and supports
- The first provider rate increase to start 6 months early (January 2023). Second and final one to be a year early (July 2024). The money shall mostly go to DSPs.
- Enhanced service coordination for 0-5-year-olds, zero/low POS (1:40 caseload).
- Financial management services' costs to be paid by the RC for those in SDP.
- DDS to adopt regulations for the Home & Community-Based Services final rule
- Creates a Coordinated Family Support Services Pilot Program

- Tailored Day Services greatly expanded. Provider rates specifically set.
- Half-day billing (various day programs) is now repealed
- Alternative Nonresidential Services can continue to the end of 2022
- DSP recruitment program, and tuition reimbursement for service coordinators, all relate to a significant overhaul of the fair hearings process
- The Family Cost Participation Program is suspended through June 2023
- The Annual Family Program Fee is suspended through June 2023.
- Residential/crisis/SLS provider reports on seclusion & restraint to go to DDS, RC.
- Financial management services cost to be paid by the RC for those in SDP.

Mission Moment

Mr. Keeley shared a video of an individual served that accomplished his dream of becoming a designer and meeting a popular singer.

Health and Safety Awareness Strategy

Ms. Mia Garza Community Services Associate Director informed that she is collaborating with Ms. Minerva Valdez Inclusion Manager, and Ms. Evette Ybarra Deaf and Hard of Hearing (DHOH) specialist, to work on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley **NEW AND CLOSING PROGRAMS – Mia Garza**

August

4 New

- 5 residential homes Morgan Hill and San Jose
- Infant Development Program
- Occupational Therapy (OT)
- Speech Therapy

0 Closed

September

4 New

- Occupational Therapy (OT)
- Speech Therapy
- 2 social recreation programs in the South County

0 Closed

Self Determination Update:

- 111 participants
- 9 new cases
- 7 speak Spanish
- 7 speak Vietnamese

- 6 speak mandarin
- PHP cohorts start on 12/19/22
- Scheduled Orientations
 - o 10/22/22 English
 - o 10/26/22 English/Tagalog
 - o 10/29/22 English/Spanish

Respite Services

- Respite is for family to take a break not to be used as daycare
- The audit shows that SARC was good at explaining options
- It is the most used service

Employment Update

Ms. Katherine Sanders Employment Specialist gave the following information:

- It is National Disability Employment Awareness Month
- Local Partnerships business meeting event scheduled
- DDS workgroup is discussing how employment will look in the future, as we transition into Paid Internship Programs and Competitive Integrated Employment
- SARC has 14 individuals under the C-14 sheltered programs but all of them are above the minimum wage
- New incentive payments for placement are coming
- Share success stories of employed individuals by contacting Katherine

Diversity Outreach Update

- Doing Outreach events every weekend
- SARC is focused on tribal engagement activities
- Collaborating with Special Kids Connect upcoming conference
- Enhanced Caseload Coordination is at 50% capacity

COMMITTEE REPORTS

FISCAL

Mr. Gus Maldonado, committee member, gave the report.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of August 2022 was \$39.8M and the year to date was \$82.2M. The current allocation is \$655.5M.

2. Individuals Served

The number of individuals served as of August 2022 was 17,266. This is an increase of 213 since August 2021.

3. Operations (OPS)

Expenses for the month of September were \$3.7M and the year to date was \$11.5M. The Fiscal Year Projection is \$53.1M and the estimated allocation is \$53.3M. This leaves us with a surplus of approximately \$105.4K.

4. Cash Position

The cash position through the end of September was \$98M. This is an increase of \$3M since August.

5. Donation Fund

The balance in the Donation Fund through the end of September was \$361K. This is an increase of \$411. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

The Board approved 2 contracts recommended by the committee.

- 1. M/S/C Moved to approve the Bay Area Housing Corporation Amendment for additional funding for backyard work, for a total of \$1,068,000,00 (Pitre/Bareket) No further discussions. One abstention (EGonzalez), All in favor. Motion carries.**
- 2. M/S/C Moved to approve the Bay Area Housing Corporation Amendment for additional funding for permit delays, for a total of \$1,216,805.00 (Pitre/Lopez) No further discussions. One abstention (EGonzalez), All in favor. Motion carries**

BOARD DEVELOPMENT

Ms. Maya Bareket asked the Board to approve three action items.

M/S/C Moved to re-elect Mr. Andy Le to his second two-year term in the Board of Directors. (Pitre/Maldonado) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the recommendation of Alicia Mesa to her first two-year term on the Board of Directors. (Gonzalez/Le) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the recommendation of Rajesh Patel to his first two-year term in the Board of Directors. (Contreras/ Pitre) No further discussions. All in favor, Motion carries.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

The minutes are in the packet. Ms. Erika Gonzalez asked the Board to approve one action item.

M/S/C Moved to re-elect Ms. Desiree Luong to her second two-year term in SPAC (Le/Lopez) No further discussions. All in favor, Motion carries.

PROGRAM POLICY COMMITTEE

Ms. Lisa Lopez asked the Board to approve two action items:

**M/S/C Moved to adopt the *Social Recreation and Social Skills Policy*.
(Gonzalez/Contreras) No further discussions. All in favor, Motion carries**

M/S/C Moved to approve the *Board Meeting Schedule for 2023*. (Le/Bareket) No further discussions. All in favor, Motion carries

PEOPLE'S ADVISORY COMMITTEE (PAC)

Ms. Bareket shared that the committee has been participating in the various SARC events.

ARCA

Ms. Pitre gave the August report:

- Discussion of ARCA Bills
- Pilot program of Focus group to give grants will begin

Slate of Officers 2023

The Board of Directors voted for the new officers.

M/S/C Moved to approve Ms. Glendora Pitre as Board President (Le/Bareket) No further discussions. All in favor, Motion carries

M/S/C Moved to approve Ms. Veronica Contreras as Board Vice-President (Bareket/Le) No further discussions. All in favor, Motion carries

M/S/C Moved to approve Ms. Elisabeth Einaudi as Board Treasurer (Maldonado/Gonzalez) No further discussions. All in favor, Motion carries

M/S/C Moved to approve Mr. Gus Maldonado as Board secretary (Contreras/Lopez) No further discussions. All in favor, Motion carries

PUBLIC COMMENT

One parent voiced the difficulties she is having obtaining an FMS agency for Self-Determination

BOARD COMMENT

None

ANNOUNCEMENTS

- 10/22/22 Service Above Self Awards Dinner
- 11//19/22 Holiday Craft Fair
- 12816/22 Years of Service Celebration

ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Mr. Gus Maldonado

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
October 17, 2022**

Committee Members Present: Jon Drennan Elisabeth Einaudi
Gus Maldonado

Committee Member Absent: Nefte Couttolenc Daniel Stickney

Staff Present: Karla Cruz Mia Garza
Lourdes Gonzalez John Hunt
Gina Jennings Javier Zaldivar

Meeting called to order at 4:05 pm. by Elisabeth Einaudi Committee Chair.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of August 2022 was \$39.8M and the year to date was \$82.2M. The current allocation is \$655.5M.

2. Individuals Served

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Expenses for the month of September were \$3.7M and the year to date was \$11.5M. The Fiscal Year Projection is \$53.1M and the estimated allocation is \$53.3M. This leaves us with a surplus of approximately \$105.4K.

4. Cash Position

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5. Donation Fund

The balance in the Donation Fund through the end of September was \$361K. This is an increase of \$411. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Contract Reviews

The committee reviewed 2 contract amendments to recommend to the full Board for approval.

- 1. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation Amendment for additional funding for backyard work, for a total of \$1,068,000.00 (Maldonado/ Drennan) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation Amendment for additional funding for permit delays, for a total of \$1,216,805.00 (Drennan/ Maldonado/) No further discussions. All in favor. Motion carries.**

7. Other

Mr. Hunt responded to several questions from the committee such as:

- The donation fund increase was due to a special needs trust SARC received.
- Year projections are done once a trend is established
- The books stay open for three fiscal years
- In-home respite is the most used service

8. Next Meeting Date

November 21, 2022, at 4:00 p.m.

9. Adjournment

With no further discussion the meeting was adjourned at 4:25 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
October 26, 2022**

Members Present	Tade Akintade Melanie Gonzales Beth Prentiss	Erika Gonzalez (chair) Desiree Luong Sylvia Yeh
Members absent		
Staff Present	Natalie Baylosis Mia Garza John Hunt Michelle Livoni Jeany Pek ANN Sieber Javier Zaldivar	Karla Cruz Lourdes Gonzalez Gina Jennings Arushie Nugapitiya Katherine Sanders Francisco Valenzuela
Community Present	Amanda Hunt Brittany Howard David Grady Jackie Gana John Flint Mark Sung Sarah Macy Sharmean Heffernan Kerry	Amy Wright Christine Shene Ivy Flores Jake Dunbar Mahteme Lakew Mitachew Abebe Sarah Verity Tony Green

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well they have been discussing the end of the Alternative Services by the end of the year. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

Provider Input

Mr. Zaldivar Executive Director gave some updates:

- PHP is launching the advocacy training
- FCSN Annual Gala on 11/5/22
- Angels on Stage
- Re-opening of Magical Bridge Park in Palo Alto

Director Update

Mr. Javier Zaldivar Executive Director discussed the following issues:

- The recent earthquake reminded us to be prepared, have a plan, and all the tools needed

- Participant Directed services have been approved, information will go out on how to use it, how it compares to Self-Determination, and how to do community outreach
- Roll-out of Coordinated Family Support Services
- End of the “State of Emergency” in February 2023
- With Alternative Model Services sunsetting on December 31, 2022, the committee wants to meet and brainstorm ideas to transition
- The vendor struggles of no services, no staff, and transportation issues that have been brought-up to the legislators
- SARC wants to re-introduce the vendor fairs to the new staff:
 - o It would be done several times a year, instead of once
 - o It would be done by service sector
 - o Will work with the committee to plan for the beginning of the year
- Submit all minimum wage increase request on time
- Stay on top of billing issues

Coordinated Family Support Services (CFS)

Ms. Mia Garza shared a presentation on the CFS Pilot Program and what it will necessitate:

- What we know
- How will the service be funded
- Role of CFS Providers
- Provider Qualifications

The providers were advised that they can serve individuals in Self Determination and create their own contracts, however their standard of service should be the same for everyone

The providers discussed ways to obtain resources to help them with their struggles.

New and Closing Programs

Ms. Ann Sieber Community Services Manager gave the report:

5 New

- 2 speech therapy programs
- 2 social recreation programs
- Behavioral Program
- Occupational Services

1 Closed

- Group home

Electronic Visit Verification (EVV)

Ms. Mia Garza gave an update on EVV:

- It is a requirement
- Medical, and home care services have been impacted
- Deadline is January 2023
- DDS is offering zoom meetings and office hours on the subject
- DDS is tracking closely and reporting who is compliant

Social Grants Presentation

Ms. Mia Garza discussed the Social Recreation and Funding directive:

- Grant Background
- Vision
- Social Rec Grant Goals
- Grant Process & Criteria
- Proposal Requirements
- Project Types & Standard Outcome Measures
- Project Types
 - o Community Connector
 - o Community Engagement & Friendship Outreach
 - o Education & Training
 - o Financial Assistance
 - o Increased Access to Culturally & Linguistically Competent Program
 - o Setting Modification
 - o Transportation
 - o Vendorization Assistant
- Contracting & Funding
- Timeline

Ms. Garza also announced that a 637-proposal meeting has been posted to allow upfront payment of Social Recreation services on 11/10/22.

Health and Safety Waiver Awareness Strategy (H&SW)

Ms. Michelle Livoni, the HCBS specialist discussed these issues:

- She is collaborating with Ms. Minerva Valdez Inclusion Manager, and Ms. Evette Ybarra Deaf and Hard of Hearing (DHOH) specialist, to work on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.

Employment

Ms. Katherine Sanders, the Employment specialist, discussed these issues:

- The Business Advisory Committee meeting put a panel of employers only
- DOR will inform on the \$10M grant for employer incentive programs
- Deadline for DDS employer grants is 11/30/22
- Two new quality incentive programs will roll out to support your programs stay tuned for more information

Emergency Preparedness

Ms. Natalie Baylosis Emergency Coordinator discussed these issues:

- We had four earthquakes within six hours
- It is encouraged to prepare and plan for an earthquake and talk to your staff on what the protocol to follow is
- Continually look at your emergency plan and make updates as needed
- In case of fire have an evacuation plan, and communicate it to everyone that needs to know

- Ms. Baylosis asked for feedback on how the earthquake was handled by the providers, email her
 - She also offered help to anyone that needs to update their emergency plan
- PPE is still available
- Inclusive workshop coming up

HCBS (Home & Community Based Services)

Ms. Michelle Livoni, the HCBS specialist discussed these issues:

- Working on the submission of Remediation applications
- Alo continues doing their training
- Submit quarterly grant reports even if you didn't get money

Announcements:

Mr. Francisco Valenzuela announced these events:

- He thanked all of those that attended the "Service Above Self Awards Dinner"
- 11/5/22 Autism Speaks Walk
- 11/5/22 Soledad Spanish Speaking Conference
- 11/19/22 Holiday Craft Fair
- Encourage individuals to register and vote

SCDD Central Coast

Mr. David Grady Regional Manager discussed the following issues:

- Active in Self Advocacy
- Attended the Autism Conference and presented on Self-Determination, customized employment, and Taylor Day Services
- Ms. Lucas works with special parents network on IEP training in Watsonville
- Continue to support SB639 the elimination of sub-minimum wages
- Reported on Customized Employment

Next SPAC Committee Meeting:

December 7, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:12 a.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
November 1, 2022**

Committee Members Present: Maya Bareket Andy Le
 Alicia Mesa Rajesh Patel

Committee Members Absent:

Staff Present: Lourdes González John Hunt
 Mike Keeley Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m., by Ms. Maya Bareket committee chair via zoom.

1. Confirm Board Education

There will not be a Board Education due to the Fiscal Accounting Report.

2. Applicants Update

The committee decided to keep applications on file for now, as the Board is almost full except for the San Benito County representative which they keep looking for.

3. Vacancies

One Vacancy in the Board:

- 1 San Benito County

4. Member Terms

- All up to date

5. Other

Mr. Javier Zaldivar discussed several topics for the new Board members that joined.

- New employment orientation will be scheduled for January 2023
- Vacancies are filled in a way that makes us compliant with DDS' regulations:
 - o Must have the correct racial representation
 - o Must have the correct expertise representation
 - o Board members choose and interview new board members, staff do not participate in the recruitment process to be transparent
- SARC is considered a Medi Cal agency that is why the personal information of Board members is collected and submitted to DDS

6. Next Committee Meeting Date/Time

Wednesday, January 4, 2023

7. Adjournment:

There being no further discussion, the meeting adjourned at 4:44 p.m.

**Board of Directors
EXECUTIVE COMMITTEE MINUTES
November 1, 2022**

Committee Members Present: Maya Bareket
Erika Gonzalez
Alicia Mesa
Veronica Contreras
Gus Maldonado
Rajesh Patel

Committee Members Absent: Elisabeth Einaudi
Glendora Pitre
Lisa Lopez

Staff Present: Mia Garza
John Hunt
Javier Zaldivar
Lourdes González
Mike Keeley

Ms. Veronica Contreras Board Vice-President called the meeting to order at 5:05 p.m. via Zoom

1. Risk Assessment Report

Ms. Mia Garza Community Services Associate Director presented the SIR report for the month of November.

Total Incidents 707

125 Incidents reportable to DDS.

582 Incidents not reportable to DDS.

8 Deaths

5 Consumers reported missing with 0 not yet located

14 Suspected Abuse/Exploitation

1 Injuries Requiring Treatment Beyond First Aid

33 Medical Need/Accident

4 Victim of Crime

11 Suspected Neglect

48 Unplanned hospitalizations

2. Development of the November 21, 2022, Board Meeting via Zoom.

There will not be a Board Education due to the Fiscal Audit presentation

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Glendora Pitre

1. Holidays for People with Disabilities".

b. Executive Director's Report: Javier Zaldivar

1. Independent Accountants Audit Report

2. Diversity Outreach Update
3. Employment Programs Update
4. Health and Safety Awareness Strategy

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update
3. Performance Contract 2023-2024

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and three action items:

People's Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report and one action item.

Program Policy - there will be a report and two action items.

ARCA - there will be a report

3. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

4731 Complaints and Whistleblowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- There was one 4731 complaints reported:
 1. An individual resulted with a broken hip, and no one knows how it happened. He was not taken to the hospital sooner when they noticed his discomfort. The investigation indicates his rights were violated
- There were five whistleblower reported:
 1. Received via google message, a staff member accused of questionable behavior over medication responsibilities; it is under investigation
 2. Client is being neglected and running amok in the apartment, reduced number of clients for the provider and working to move individual to another place
 3. Have two individuals under share case management with another regional center, issue is that the property where they live is not adequate and they are being neglected. SARC is working on moving them to an appropriate

place but it's complicated because they are difficult (legally) to place individuals

4. The individual was observed not being attended to by staff for long periods of time, and she emerged bruised without notice
5. The owner of the agency that placed hidden cameras in the restroom has been removed from his administrator's position and the facility. New administration is in place.

Mr. Zaldivar shared that the regional center system is under immense pressure from the California government and many eyes are looking to see if the program serves its purpose.

The Little Hoover Commission, a non-partisan organization, has been holding meetings to make sure that goals are being achieved, and to see if the system is still relevant. The program is relevant however it has been ignored for so long that it has become difficult to prosper. Be aware of the critical reports that have been released lately and attend the public meetings on the subject.

- DVU's (Disability Voices United) report accuses the regional centers of discrimination
- The state report called out DDS for ignoring the system, since it was last adequately funded in 1990
- Respite report
- Conservatorship Report
- The Little Hoover Commission report will be out in 2023

Mr. Zaldivar informed that a resolution needs to be approved by the Board for an ex-employee to take a difficult to fill Specialized position. Resolution: HR 2022-11-21 - 180 day waiting period Exception

4. Announcements

- 11/19/2022 Holiday Craft Fair
- 12/2022 Hot chocolate with Santa in San Benito
- 12/2022 Christmas tree day in Santa Cruz

5. Other

None

6. Next committee/meeting date

Wednesday, January 4, 2023

7. Adjournment

There being no further discussion, the meeting adjourned at 6:14 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
November 8, 2022**

Committee Members Present:	Maya Bareket Alicia Mesa Glenda Pitre – Chair	Lisa Lopez Rajesh Patel
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Committee Members Absent:	Veronica Contreras
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Staff Present	Natalie Baylosis Lourdes Gonzalez Katie Magleby	Mia Garza Mike Keeley Lisa Rund
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The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:02 p.m. via zoom.

I. Special Incident Reports:

707 Total number of incidents.

8 Total number of deaths.

125 Incidents reportable to DDS.

582 Incidents not reportable to DDS.

49 Unplanned hospitalizations with 15 consumers remaining hospitalized.

22 Planned hospitalizations.

5 Consumers reported missing with 0 not yet located

Covid:

75 Cases

4 Hospitalizations

Breakdown of Incident Reports by Residence type:

RCH - 366 ICF - 13 SNF/NF - 9 ILS - 40 SLS - 86

Family Home - 169 Foster Home - 0 Family Home Agency - 4 Psych Treat - 20

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation.

It seems that individuals with autism are the most common to go missing.

The committee discussed effective ways to keep individuals from losing their spending money, care staff check it for them on a daily basis, and many homes are moving to bank cards.

II. Quality Assurance (QA)

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 10 scheduled FM's completed.
0 Facilities received recommendations
1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

35 Out of 35 scheduled QAs completed.
0 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:

New Employee Training 10/03/22 19 attendees.

D. Standing QA Meetings:

QA Around the Bay Quarterly Meeting 10/28/22 27 attendees

Mortality and Morbidity: 8 Number of deaths

 Infants Children 4 Adults 4 Elderly

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	1	20	20/0	--
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)	1	12	12/0	--
Oral Health				
Pressure Sore Prevention & Recognition (20)				
Recognizing Signs of Abuse (20)				
Restricted Health Conditions (20)				
RN Training				
Signs/Symptoms of Illness/Injury (20)	1	14	14/0	--
Special Incident Report (20)	1	18	17/1	1/0
Thinking Ahead (20)				
What is Epilepsy – (20)	1	7	7/0	--
Totals	5	71	70/1	1/0

B. Current projects/activities:

Test kits have been distributed to attendees at the Health-Related vendor trainings and have been used for attendees to test before training if they did not do so at home.

PPE (Personal Protective Equipment) Donations All Counties

- 2 providers

Covid Test Kit Donations All Counties

- 480 kits (2 tests per box = 960 tests total)
- 16 providers

Covid Update

- 14 care homes under daily check
- Less people were positive
- Symptoms were mild

C. Highlights:

Health Services Coordinator (Julie) and Associate Coordinator (Lisa) were interviewed by DHCS (Department of Health Care Services).

The clinical services interview is used to obtain supplemental information on how the regional center is organized to provide clinical support to consumers and service coordinators. This interview aids in determining what measures the regional center is utilizing to ensure the ongoing health and safety of all Home and Community-Based Services Waiver consumers.

The questions in the interview covered the following topics:

- Routine monitoring of consumers with medical issues
- Medications, and behavior plans
- Coordination of medical and mental health care for consumers
- Circumstances under which actions are initiated for medical or behavior issues
- Clinical supports to assist service coordinators
- Improved access to preventive health care resources
- Role in Risk Management Committee and special incident reports (SIR).

Health services also reviewed and updated the outdated SARC reopening protocol, and renamed it COVID-19 plan, it was provided to all staff and can be found on Paylocity.

IV. Supported Living Services (SLS):

A. SLS QA's: QA evaluations for SLS agencies are not a requirement of Title 17 regulations, however it has previously been a practice at San Andreas. Currently QA's are not being facilitated as the department focuses on providing resources and supports to Service Providers. QA visits to resume in January of 2023

B. SLS Roundtable: Resource Specialist Angel Salinas presented the following information at the October Roundtable held via Zoom.

- SARC Policy/Procedure:

- Covid and Monkey Pox updates from Health Services Team, including risk mitigation
- Great Shakeout information
- Introduction to Coordinated Family Supports Services
- Community Information:

Highlights:

The next Roundtable Meeting will be conducted via Zoom on November 9, 2022. Following that, the January meeting will be held via Zoom on January 11, 2023, there will be no December meeting due to the holidays.

Supported Living Orientation For Individuals and Families

 1 Completed, 4 Total attendees

SLS New Vendor Orientation

 0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees
 RSO (mini for FHA) 0 Completed, 0 Total attendees

VI. Emergency Response Plan Report

A. Current Projects/Activities:

1. Training
 - a. 2 drills were completed on October 27th by all 3 offices
 - 1 Earthquake Drill (not including the un-announced 5.1 earthquake on October 25th)
 - 1 Evacuation/Fire Drill
 - b. New Hire Orientation on October 4th
 - C. Internal Active Shooter Training
 - Final 2 make-up trainings offered to staff
2. DDS Statewide Initiatives
 - a. Go Kits for High Fire Risk Areas utilizing ILS/SLS support services
 - i. First shipment of Go-Kits has been delivered. Agencies continue to sign up.
 - b. Battery Back-Ups for High Fire Risk Areas utilizing ILS/SLS support services and relying on power dependent equipment
 - i. SVILC has started reaching out to individuals served and working to schedule deliveries.

Highlights:**Emergency Monitoring for October**

of emergency events monitored: 29 total emergency events monitored

- 13 Fires
- 1 HazMat Situations
- 2 Technological/Man-Made Situations
- 11 Earthquakes
- 2 Weather Warnings

of individuals evacuated: 0 individuals

of drills hosted: 1 combo Earthquake and Evacuation Drill

of trainings offered: 1 New Hire Orientation

VI. Other:

Mr. Mike Keeley informed the committee that SARC has asked some agencies to step-up and help support individuals from those agencies that are not in good standing, it has been a challenging situation due to agencies being up to capacity, but SARC is working on it.

Ms. Baylosis was praised for doing such a good job as the Emergency coordinator.

VII. Next QAAC meeting is scheduled for:

Tuesday, January 10, 2023

VIII. Adjournment:

There being no further discussion, the meeting adjourned at 5:00 p.m.