

# SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING NOTICE AGENDA

**DATE: Monday, June 17, 2024, 6:00 - 8:00 p.m.  
Via Zoom Only**

**[Click here for Zoom Link](#)**



6:00 - 6:02 p.m. I. Call to Order and Introductions . . . . .Lisa Lopez



6:02 - 6:05 p.m. II. Vision Statement . . . . .Rajesh Patel



6:05 - 6:09 p.m. III. Approval of Minutes

1. Board Meeting Minutes - 5/20/24
2. Fiscal Committee Meeting - 5/20/24
3. SPAC Minutes - 5/22/24
4. Program Policy Committee -
5. Board Development Committee - 6/4/24
6. Executive Committee - 6/4/24
7. Quality Assurance - 6/11/24



6:09 - 6:20 p.m. IV. State Council on Developmental

**Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input need to fill-out the pink sheet and give it to the administrative assistant then they are invited to speak during "Public Comment". During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.**



6:20 - 6:30 V. Presidents Report . . . . . Lisa Lopez  
1. Inclusion and Diversity Celebrations



6:30 - 6:55 VI. Executive Director's Report . . . . . Javier Zaldivar  
1. Diversity Outreach Update  
2. Employment Programs Update  
3. Health and Safety Awareness Strategy  
4. Budget Update



6:55 - 7:15 VII. Director of Consumer Services Report . . . . . Mike Keeley  
1. New and Closing Programs  
2. Self-Determination Update  
3. Performance Contract Report 2024 - 25 . . . . *Jim Elliott*

7:15 - 7:40 VIII. Committee Reports



- 1. Fiscal . . . . . Gus Maldonado
- 2. Board Development . . . . . Maya Bareket  
***Action Item:*** Recommendation to approve the election of Nicolas Santos to his first two-year term on the Board
- 3. Quality Assurance Advisory . . . . . Veronica Contreras
- 4. Service Provider Advisory . . . . . Erika Gonzalez
- 5. Program Policy . . . . . Paloma Barraza
- 6. People’s Advisory Committee . . . . . Maya Bareket



7:40 - 7:45 IX. Public Comment



7:45 - 7:50 X. Board Comment



7:50 — 8:00 XI. Announcements  
\*Summer Festivals 7/13, 20,27/24



8:00 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
Via Zoom  
May 20, 2024**

**Presiding:** Lisa Lopez Board President

**Board Members Present:**

Maya Bareket	Paloma Barraza
Veronica Contreras	Jon Drennan
Elisabeth Einaudi	Erika Gonzalez
Pamela Kerman	Andy Le
Gus Maldonado	Alicia Mesa
Rajesh Patel	Uma Venkatesh

**Board Members Absent:** Cole Baumeister

**Staff Present**

Mia Garza	Lourdes Gonzalez
John Hunt	Mike Keeley
Phien Phan	Azelin Ellis
Katherine Rougelot	Ann Sieber
Minerva Valdez	Maria Aleman
Francisco Valenzuela	Yvonne Padron
Angel Johnson	Gina Jennings
Kait Wilkerson	Maria Moreto
Michelle Livoni	Danielle Cardenas
Rommel Sanchez	

**Community Present:**

Jaclyn Balanay (DDS)	Carmela Magpayo
Jenica Hadley	Kavitha Raghu
Nicolas Santos	Durga Suresh
Mollika M.	Sarika Agrawal

**CALL TO ORDER**

Ms. Lisa Lopez Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:01 p.m. Ms. Lopez also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Alicia Mesa read the mission statement.

**APPROVAL OF MINUTES**

**M/S/C Moved to approve the meeting minutes. (Bareket/Maldonado) No further discussions. All in favor, Motion carries.**

1. Board Meeting Minutes – 3/18/24

2. Fiscal Committee Meeting Minutes – 3/15/24
3. Service Provider Advisory Committee Meeting Minutes – 3/27/24
4. Program Policy Committee Meeting Minutes - 5/7/24
5. Board Development Committee Meeting Minutes - 5/7/24
6. Executive Committee Meeting Minutes - 5/7/24
7. Quality Assurance Advisory Committee Meeting Minutes 5/14/24

## **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST**

None

### **APPROVAL OF CALPERS RESOLUTION**

Ms. Danielle Cardenas Benefits Specialist informed the Board of the need to approve the resolution. CalPERS found SARC's MOU to not comply; for use of Employer Paid Member Contributions (EPMC) for special compensation reporting. SARC was not notified then, nor will it be penalized for the error. The Board approved the resolution, and the president signed it.

**M/S/C Moved to approve the CalPERS Resolution for paying and reporting the value of employer paid member contribution. (Kerman/Patel) No further discussions. All in favor, Motion carries.**

### **PRESIDENT'S REPORT**

Ms. Lisa Lopez's report was on celebrating Mother's Day, she wished everyone a happy Mother's Day, then several Board members shared their personal stories.

### **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Mike Keeley, Director of consumer services, presented the report and discussed these issues.

### **Budget Update**

- Budget deficit is \$83.1 billion between the 2022 Budget Act projection for the 2022-23 and 2023-24.
- Health and Human Services reduction is 7.3%.
- Delay of final rate adjustment for our vendors still scheduled to happen, despite advocacy from the community and many legislators.
  - This money was already promised to our community, and people have been making plans on this promise, including promising staff higher wages.

- The delay would save the state \$600 million – but cost our system a billion dollars total because of lost federal funding.
- Items discussed at second hearing were:
  - Complex Needs Program: looking to retrieve unspent money related to the development of the program.
  - Porterville: debate on details specific to the \$20M in additional funding for hiring.
  - Regional Center Tuition Program: possibility of ending new enrollments.
  - IT Upgrades: Federal approval would provide matching funds and there is the potential to realize savings, but it would not happen this fiscal year.

**Caseload Ratios**

- All regional centers are out of compliance.
- SARCS status:

	Medicaid Waiver	Age 0-5	Moved from DC within last 12 months	All others	Complex	Low/No Pos
Actual ratio	74.5	53.8	14.8	63.7	26.7	35.8
Required ratio	62	40	45	66	25	40

- Need feedback on how to do better, for now SARC is hiring more employees.

**Announcements:**

- Mr. John Drennan reached the end of his term in the Board, he will receive a thank you plaque for his efforts.
- The Watsonville Police Department donated a check to SARC for Autism Awareness Month, it will go to the Donation Fund to help those individuals in need.

**Employment Update**

Ms. Katherine Sanders Employment specialist discussed these issues:

- Details of the Coordinated Career Pathways pilot program have been released.
  - 1. Navigator Position focuses on Person Centered Planning (PCP) and a specific career path
  - 2. Customized Employment focuses on individuals with unique needs
  - Service will last 18 to 24 months.
  - Target audiences are those transitioning individuals looking for their next step.
  - Rates are good.
  - Presentations will be given for vendors, staff, and community.

## **Diversity Outreach Update**

Ms. Minerva Valdez Diversity Inclusion Manager presented the report:

- LACC (Language Access) events continue:
  - Parent support groups meeting in person, except for Watsonville (zoom)
  - Listening sessions
  - Podcast recordings on different topics.
- Spanish conferences in Salinas 6/15/24
- African American conference 6/29/2024
- Attended the ARC Summit forum, it was a think tank with valuable information and presenters like Dolores Huerta
- Pride Program in collaboration with San Francisco 6/20/24.

## **DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley** **NEW AND CLOSING PROGRAMS – Mia Garza**

### **6 New**

- Three Early Start Therapies, two in Santa Clara and one in Monterey Counties
- Community Integration program Monterey County
- Social Recreation program in Santa Clara County
- Personal Assistant in Santa Clara County

### **30 Closed** – SARC continues to clean its database of services not being utilized:

- Transportation
- Parent Vendorizations
- Day Programs
- ICF Providers
- Dentistry
- Nursing Services
- Behavior Management
- Independent Living Services (ILS)

## **Self Determination Update:**

- Mr. Keeley presented the SDP Report, which is an alternative way to secure services and gives more flexibility to families.
- Current numbers:
  - 229 participants (53 pilot program)
  - The average age is 22 years
  - Participating races:
    - 74 White
    - 26 Spanish/Latin
    - 13 Vietnamese
    - 1 African American
    - 10 Indian
    - 21 Chinese

- 12 Korean
  - 3 Russian
  - 2 Japanese
  - 16 Asian Indian
- Participating languages:
  - 183 English
  - 10 Spanish
  - 8 Vietnamese
  - 10 Mandarin
- Where they live:
  - 210 Family home
  - 9 Independent Living
  - 8 Supportive Living
  - 1 Community Care Facility
- FMS (Financial Management Services) systems
  - 69 Aveanna
  - 75 GT Independence
  - 46 Mains'1
  - 10 Acumen
  - 4 Essential Pay
  - 8 FMS Pay
  - 3 Ritz FMS
  - 3 Cambrian FMS
  - Action FMS
  - Ace FMS
- Average timeline to complete the process is a little over 1 year.

## **COMMITTEE REPORTS**

### **FISCAL**

Mr. Gus Maldonado, Board Treasurer, gave the report.

#### **1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of March was \$51.2M and the year to date was \$491.3M. The current allocation is \$779.9M.

#### **2. Individuals Served**

The number of individuals served as of March was 16,304. This is a decrease of 463 since March 2023.

#### **3. Operations (OPS)**

Expenses for the month of April were \$5.6M and the year to date was \$48.6M. The Fiscal Year Projection is \$62.2M and the estimated allocation is \$62.5M. This leaves us with a surplus of approximately \$192K.

#### **4. Cash Position**

The cash position through the end of April was \$138.5M. This is a decrease of \$-0.2M since March.

#### **5. Donation Fund**

The balance in the Donation Fund through the end of April was 365,518. This is an increase of \$308. This change was due to miscellaneous contributions and/or disbursement requests received during the month

Thirteen contracts were recommended for approval:

- 1. M/S/C Moved to approve the Steve Kerba DDS, Ins., FY 2024 -2025 contract. Totaling \$862,476.93 (Einaudi/Lopez) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 2. M/S/C Moved to approve the S Marylinn Reinhardt, DDS Hospital Dental Gorup, FY 2024 -2025 contract. Totaling \$1,106,424.00 (Einaudi/Mesa) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 3. M/S/C Moved to approve the I Can Too Learning Center, LLC, FY 2024 -2025 contract. Totaling \$1,125,863.70 (Contreras/Drennan) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 4. M/S/C Moved to approve the R&D Transportation Services Inc., FY 2024 - 2025, 2025-2026, 2026-2027 contract. Totaling \$8,476,696.62 (Bareket/Einaudi) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 5. M/S/C Moved to approve the Bonita Springs Transit LLC, FY 2023-2024, 2024-2025, 2025-2026, 2026-2027 contract. Totaling \$1,483,165.35 (Drennan/Kerman) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 6. M/S/C Moved to approve the SR Rockwell Incorporated dba Achieve, FY 2023-2024, 2024-2025, 2025-2026, contract. Totaling \$773,030.00 (Lopez/Einaudi) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
- 7. M/S/C Moved to approve the Life Services Alternatives, Inc, FY 2024-2025, 2025-2026, 2026-2027 contract. Totaling \$3,215,804.80 (Venkatesh/Kerman) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**



8. **M/S/C Moved to approve the full Board approval of the Serra Medical Transportation, Inc, FY 2024-2025, 2025-2026, 2026-2027 contract. Totaling \$10,440,000.00 (Mesa/Barraza) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
9. **M/S/C Moved to approve the full Board approval of the Mountain Top Health Care Consultants, LLC, FY 2023-2024, contract. Totaling \$250,000.00 (Mesa/Contreras) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
10. **M/S/C Moved to approve the full Board approval of the Bay Area Housing Corporation (transition housing), FY 2023-2024, contract. Totaling \$1,000,000.00 (Bareket/Le) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
11. **M/S/C Moved to approve the full Board approval of the STARS Bay Area, Inc, FY 2024-2025, contract. Totaling \$4,166,085.25 Lopez/Drennan) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
12. **M/S/C Moved to approve the full Board approval of the S Stephanie Young Consultants, Inc, FY 2024-2025, 2025-2026, 2026-2027 contract. Totaling \$1,730,000.16 (Bareket/Einaudi) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
13. **M/S/C Moved to approve the full Board approval of the Bay Area Housing Corporation (Santa Cruz), FY2015-2016 and FY 2023-2024, contract. Totaling \$836,200.00 (Einaudi/Lopez) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

#### **BOARD DEVELOPMENT**

- Ms. Bareket informed that they interviewed Mr. Nicolas Santos as a potential Board member.
- She thanked Mr. Drennan for his service to Board

#### **QUALITY ASSURANCE ADVISORY COMMITTEE**

- The minutes are in the packet.

#### **SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)**

- The minutes are in the packet.
- Ms. Erika shared that they are in conversations to combine the SPAC meeting with the All-Providers Call.

#### **PROGRAM POLICY COMMITTEE**

- The minutes are in the packet.

## **PEOPLE'S ADVISORY COMMITTEE (PAC)**

- Ms. Bareket shared the experience she had at the People's First Conference. She, Cole, and Todd went to represent SARC and made presentations. The experience was particularly good and educational.

## **PUBLIC COMMENT**

- Ms. Kavitha, a parent, thanked Mr. Keeley for attending their "Spellers" conference; she said that Self Determination is helping them.
- Ms. Sarika thanked Mr. Keeley as well for attending the conference and listening to the needs of those with communication disabilities.

## **BOARD COMMENT**

Ms. Einaudi thanked Jon Drennan for his service to the Board and said that SARC should support communication techniques for nonverbal individuals.

## **ANNOUNCEMENTS**

Mr. Valenzuela said that the individuals that attended the People's First Conference in Sacramento did an incredibly job in their presentations.

Upcoming events:

- 6/15/24 Spanish Conference in Salinas
- 6/29/24 African American Conference
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Developmental Disability Resource Section at the Fair Grounds
- 8/30 San Francisco Giants game
- 9/14/24 Spanish Conference
- 9/21/24 Childs Discovery Museum
- 10/26/24 Awards Dinner
- 11/9/24 Crafts Fair
- Disability Awareness Day will include a Job Fair this year

## **ADJOURNMENT**

The meeting was adjourned at 7:16 p.m.

Recording Secretary, Ms. Lourdes Gonzalez

Submitted by,

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Ms. Elisabeth Einaudi

SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING

Page 8 of 8

May 20, 2024

**San Andreas Regional Center Board of Directors  
Fiscal Committee - Meeting Minutes  
Via Zoom  
May 17, 2024 (Contracts Review)**

<b>Committee Members Present:</b>	Gus Maldonado (chair)	Alicia Mesa
<b>Committee Member Absent:</b>	Jon Drennan Rajesh Pate	Elisabeth Einaudi
<b>Staff Present:</b>	Karla Cruz Lourdes Gonzalez Darby Kelley  Letty Leon	Mia Garza Gina Jennings Mike Keeley  Myra Montejano

Meeting called to order at 4:05 pm. by Mr. Gus Maldonado Committee Chair.

**1. Contract Review**

The committee met to review 13 contracts to recommend to the Board.

- 1. M/S/C Moved to recommend to the full Board approval of the Steve Kerba DDS, Ins., FY 2024 -2025 contract. Totaling \$862,476.93 (Mesa/Maldonado) No further discussions. All in favor. Motion carries.**
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- 10. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (transition housing), FY 2023-2024, contract. Totaling \$1,000,000.00 (Maldonado/Mesa) No further discussions. All in favor. Motion carries.**
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**San Andreas Regional Center Board of Directors  
Fiscal Committee - Meeting Minutes  
Via Zoom  
May 20, 2024 (Contracts Review)**

**Committee Members Present:** Jon Drennan Elisabeth Einaudi  
Gus Maldonado (chair) Rajesh Patel

**Committee Member Absent:** Alicia Mesa

**Staff Present:** Karla Cruz Mia Garza  
Lourdes Gonzalez John Hunt

Meeting called to order at 4:04 pm. by Mr. Gus Maldonado Committee Chair.

**1. Fiscal Packet**

**1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of March was \$51.2M and the year to date was \$491.3M. The current allocation is \$779.9M.

**2. Individuals Served**

The number of individuals served as of March was 16,304. This is a decrease of 463 since March 2023.

**3. Operations (OPS)**

Expenses for the month of April were \$5.6M and the year to date was \$48.6M. The Fiscal Year Projection is \$62.2M and the estimated allocation is \$62.5M. This leaves us with a surplus of approximately \$192K.

**4. Cash Position**

The cash position through the end of April was \$138.5M. This is a decrease of \$-0.2M since March.

**5. Donation Fund**

The balance in the Donation Fund through the end of April was 365,518. This is an increase of \$308. This change was due to miscellaneous contributions and/or disbursement requests received during the month

**2. Next Meeting Date**

**June 17, 2024, at 5:00 p.m. in Watsonville Office**

**3. Adjournment**

With no further discussion the meeting was adjourned at 4:15 p.m.

*Recorded by Lourdes Gonzalez*

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
May 22, 2024**

<b>Members Present</b>	Tade Akintade Desiree Luong	Erika Gonzalez (chair) Wesley Moss
<b>Members absent</b>	Sylvia Yeh	
<b>Staff Present</b>	Karla Cruz John Hunt Mike Keeley Rae'chel Jensen Irene De La Rosa Anna Wall Javier Zaldivar	Lourdes Gonzalez Darby Kelly Mahnaz Ehsan Katherine Rougelot Ann Sieber Francisco Valenzuela
<b>Community Present</b>	Amber Lee A Lorimer Beth Prentiss Mark Sung Paloma Rodriguez Jake Dunbar Yahna Dick	Angel Ocampo Dylan W. Cathy Bouchard Mitachew Abebe Sarah Verity Jon Flint

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:05 a.m.

**Committee Updates**

Ms. Erika Gonzalez SPAC Chair gave these updates:

- It is Mental Awareness month.
- They are in conversations to combine the SPAC meeting with the All-Providers Call.
- The internal SPAC meetings continue

**Provider Input**

Mr. Flint asked that SARC should clarify who is responsible for what responsibilities among the providers and case management. Providers should be notified by SARC when an individual switches vendor.

**Director Update**

Mr. Javier Zaldivar Executive Director gave these updates:

- May Day discussions going on
- There are no more conversations on the Rate Delay, so we are moving forward as it is happening.
- Budget Proposals no significant impact for regional centers so far:
  - Hiring reductions for Porterville
  - Freezing of internship programs

- Emergency issues have arisen with Independent Living services supports make sure staff are trained and prepared to respond in an emergency.
- End of fiscal year is 6/28/2024:
  - Submit invoices and updated Pos
  - Submit Quarterlies
  - Keep all documentation updated

### **Community Resource Update**

Ms. Ann Sieber Community Resource Manager gave the report:

#### **New and Closing Programs**

##### **6 New**

- Three Early Start Therapies, two in Santa Clara and one in Monterey Counties
- Community Integration program Monterey County
- Social Recreation program in Santa Clara County
- Personal Assistant in Santa Clara County

##### **30 Closed** – SARC continues to clean its database of services not being utilized:

- Transportation
- Parent Vendorizations
- Day Programs
- ICF Providers
- Dentistry
- Nursing Services
- Behavior Management
- Independent Living Services (ILS)

**Rate Implementation** – hoping for the best from the legislature.

#### **Quality Incentive Program:**

- DSP (Direct Service Provider) stipend incentive still available.

**Coordinated Family Support (CFS) a new type of service for adults that continue to live at home.**

- Have 3 vendored providers so far
- Orientations are available.

#### **Electronic Visit Verification (EVV) Update**

- Everyone should have signed up if you are part of the required categories; attend the webinars and office hours.
- Deadline for Sick Leave is 7/1/24.

#### **Health and Safety Waiver Awareness Strategy**

- SARC continues to work on identifying individuals with unique needs that need referrals to access the program
- Reach out if you need help

## **Employment**

Ms. Katherine Rougelot Employment Specialist discussed these topics:

- Quality incentives ending 6/30/24, submit documentation
  - Coordinated Career Pathway (CCP) pilot program.
    - 1. Navigator Position focuses on Person Centered Planning (PCP) and a specific career path
    - 2. Customized Employment focuses on individuals with unique needs
    - Service will last 18 to 24 months.
    - Target audiences are those transitioning individuals looking for their next step.
    - The rates are good.
    - Presentations will be available to vendors, staff, and the community.

## **Emergency Preparedness**

Ms. Rae'chel Jensen Emergency Coordinators discussed these issues:

- Back-up batteries project still ongoing
- Communication Cards for Deaf and Hard of Hearing (DHOH) are available
- The Go-Kits Initiative is going well, kits can be re-allocated to individuals that need them.
- Preparedness Folders available in different languages

## **HCBS (Home & Community Based Services)**

Ms. Darby Kelly gave these updates:

- Gallagher Verified will help process certificate of insurance requirements, be attentive and complaint.
- Compliance site visits are on track, we have completed 85% so far.
- Remediation visits have started to help you get into compliance.
- Receive help in rewriting your program design with a consultant
- HCBS compliance should be completed by the end of 2024

## **Announcements:**

Mr. Valenzuela highlighted the recent events he has attended and the ones that are coming up.

- 6/15/24 Spanish Conference in Salinas
- 6/29/24 African American Conference
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Developmental Disability Resource Section at the Fair Grounds
- 8/30 San Francisco Giants game
- 9/14/24 Spanish Conference
- 9/21/24 Childs Discovery Museum
- 10/26/24 Awards Dinner
- 11/9/24 Crafts Fair
- Disability Awareness Day will include a Job Fair this year



**SCDD Central Coast**

None

**Next SPAC Committee Meeting:**

**June 26, 2024, via zoom at 10:00 a.m.**

**Adjournment**

The meeting was adjourned at 11:00 a.m.

**San Andreas Regional Center Board of Directors**  
**EXECUTIVE COMMITTEE MINUTES**  
**Via Zoom**  
**June 4, 2024**

**Committee Members Present:** Maya Bareket Paloma Barraza  
Veronica Contreras Lisa Lopez (Chair)  
Gus Maldonado

**Committee Members Absent:** Elisabeth Einaudi Erika Gonzalez

**Staff Present:** Mia Garza Lourdes González  
Lisa Hartley John Hunt  
Mike Keeley Arushie Nugapitiya  
Javier Zaldivar

Ms. Lisa Lopez, committee chair, called the meeting to order at 5:02 p.m. via Zoom.

### **1. Risk Assessment Report**

Ms. Mia Garza Community Services Associate Director presented the SIR report for the month of May.

#### **Total Incidents 740**

169 Incidents reportable to DDS.

571 Incidents not reportable to DDS.

#### **15 Deaths**

3 Consumers reported missing with 0 not yet located

12 Suspected Abuse/Exploitation

10 Injuries Requiring Treatment Beyond First Aid

44 Medical Need/Accident

5 Victim of Crime

18 Suspected Neglect

62 Unplanned hospitalizations

### **2. Development of the June 17, 2024, Board Meeting in the Watsonville office.**

There will be a Board Education on June 17, 2024, the topic will be “,Medicaid Waiver and other Federal Funding” Mr. Edgar Naranjo Federal Programs Manager will present.

#### **a. President’s Report: Lisa Lopez**

1. Inclusion and Diversity Celebrations

#### **b. Executive Director’s Report: Javier Zaldivar**

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update

**c. Directors of Consumer Services: Mike Keeley**

1. New and Closing Programs
2. Self-Determination Update
3. Performance Contract Report 2024 - 25

**d. Committee Reports:**

**Fiscal** – There will be a report.

**Board Development** - There will be a report and an action item:

**Action Item:** Recommendation to approve the election of Nicolas Santos to his first two-year term on the Board.

**People’s Advisory Committee** – There will be a report.

**Quality Assurance Advisory** – There will be a report.

**Service Provider Advisory** – There will be a report.

**Program Policy** – None

**3. Director’s Update**

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Updates on significant SIRs:
  - Young individual passed away and service coordinator found out via social media. Doing the investigation to see what happened.
  - Individual with personal assistant stopped breathing, no one called 911 or did CPR, he passed away at the hospital. SARC will do the investigation and issue a CAP (Correction Action Plan).
- Be aware of the Master Plan’s discussions/meetings going on:
  - Theme is to have equitable access to services
  - Regional centers should be more responsive
- Budget updates:
  - Our local legislators (Rivas/Maguire) have signed the letter to stop the rates delay, it is on its way to the Governor’s desk.
  - Financially we remain steady.
- SARC will release a 4<sup>th</sup> Associate Directors position to oversee new cases and special projects.
- Christiana Gardner is the new Diversity Inclusion manager; she is the primary conduit to Diversity outreach activities.
- In June, the regional centers are expected to use the new IPP format:
  - Focus will be on abilities not deficits.
  - Department will hold public meetings to train the trainer.
- Next Topic Talk on 6/14/24 will be on Emergency Preparedness.

### **4731 Complaints and Whistleblowers submitted.**

*4731 is a client's rights violation, SARC must investigate and respond to the complaint within 21 days, The department gets notified as well.*

*Whistle Blower Complaint allows the individual to report concerns of inappropriate behavior without fear of retaliation. The department does not need to be notified.*

*Find the policy at:*

<https://www.sanandreasregional.org/transparency/policies/whistleblower/>

- There were zero 4731 complaints reported:
  
- Three whistleblowers were reported:
  1. APS (Adult Protective Services) submitted a whistleblower about an agency accused of hiring illegal workers, lack of training their staff, and medicine thefts. It appears that APS did not investigate, SARC will investigate.
  2. Agency accused of not providing adequate staffing has until 6/30/24 to address the CAP and correct the problem
  3. A SARC nurse visited an ARFPSHN (Adult Residential Facility for Persons with Special Health Care Needs) and found that the receptionist was not answering phones and they had mini alcohol bottles available. A complaint was filed.

### **4. Announcements**

- 6/14/24 Hope's concert
- 6/15/24 Spanish Conference - Salinas
- 6/29/24 African American Conference
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Disability Awareness Day will include a Job Fair this year

### **5. Other**

None

### **6. Next committee/meeting date**

**Tuesday, August 6, 2024, at 5:00 p.m.**

### **7. Adjournment**

There being no further discussion, the meeting adjourned at 5:47 p.m.

**San Andreas Regional Center Board of Directors**  
**EXECUTIVE COMMITTEE MINUTES**  
**Via Zoom**  
**June 4, 2024**

**Committee Members Present:** Maya Bareket Paloma Barraza  
Veronica Contreras Lisa Lopez (Chair)  
Gus Maldonado

**Committee Members Absent:** Elisabeth Einaudi Erika Gonzalez

**Staff Present:** Mia Garza Lourdes González  
Lisa Hartley John Hunt  
Mike Keeley Arushie Nugapitiya  
Javier Zaldivar

Ms. Lisa Lopez, committee chair, called the meeting to order at 5:02 p.m. via Zoom.

### **1. Risk Assessment Report**

Ms. Mia Garza Community Services Associate Director presented the SIR report for the month of May.

#### **Total Incidents 740**

169 Incidents reportable to DDS.

571 Incidents not reportable to DDS.

#### **15 Deaths**

3 Consumers reported missing with 0 not yet located

12 Suspected Abuse/Exploitation

10 Injuries Requiring Treatment Beyond First Aid

44 Medical Need/Accident

5 Victim of Crime

18 Suspected Neglect

62 Unplanned hospitalizations

### **2. Development of the June 17, 2024, Board Meeting in the Watsonville office.**

There will be a Board Education on June 17, 2024, the topic will be “,Medicaid Waiver and other Federal Funding” Mr. Edgar Naranjo Federal Programs Manager will present.

#### **a. President’s Report: Lisa Lopez**

1. Inclusion and Diversity Celebrations

#### **b. Executive Director’s Report: Javier Zaldivar**

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update

**c. Directors of Consumer Services: Mike Keeley**

1. New and Closing Programs
2. Self-Determination Update
3. Performance Contract Report 2024 - 25

**d. Committee Reports:**

**Fiscal** – There will be a report.

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### **5. Other**

None

### **6. Next committee/meeting date**

**Tuesday, August 6, 2024, at 5:00 p.m.**

### **7. Adjournment**

There being no further discussion, the meeting adjourned at 5:47 p.m.

**San Andreas Regional Center  
Quality Assurance Advisory Committee via Zoom  
June 11, 2024**

<b>Committee Members Present:</b>	Maya Bareket Lisa Lopez	Veronica Contreras (Chair) Rajesh Patel
<b>Committee Members Absent:</b>	Alicia Mesa	Uma Venkatesh
<b>Staff Present</b>	Mia Garza Lisa Hartley Rae'chel Jense Julie Lussier Cal Smith	Lourdes Gonzalez Hazel Jordan Mike Keeley Ann Sieber Irene De La Rosa

The meeting was called to order by Ms. Veronica Contreras, Committee Chair at 4:04 p.m. via zoom.

**LEGEND:** **APS** = Adult Protective Services; **ARF**= Adult Residential Facility; **ARFPSHN** = Adult Residential Facility for Persons with Special Health Care Needs; **BX** = Behavior; **CAP** = Corrective Action Plan; **CCH**= Community Crisis Home; **CCL** = Community Care Licensing; **CM** = Case Management; **CPS** = Child Protective Services; **CRA** = Client's Right Advocate; **DFCS** = Department of Family Court Services; **DHOH**= Deaf and Hard Of Hearing; **DOHS** = Department of Health Care Services; **FHA** = Family Home Agency; **ICF** = Intermediate Care Facility; **IDT** = Interdisciplinary Team; **ILS** = Independent Living Service; **LTCO** = Long Term Care Ombudsman; **M&M** = Mortality & Morbidity Meeting ; **PD** = Police Department; **RCH** = Residential Care Home; **SC** = Service Coordinator; **SP** = Service Provider; **SLS** =Supportive Living Service

**I. Special Incident Reports**

- 740 Total number of incidents.
- 15 Total number of deaths.
- 169 Incidents reportable to DDS.
- 571 Incidents not reportable to DDS.
- 112 Unplanned hospitalizations with 33 individuals remaining hospitalized.
- 24 Planned hospitalizations.
- 3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 325    ICF - 29    SNF/NF - 6    ILS - 65    SLS - 87  
Family Home - 204    Foster Home - 3    Family Home Agency - 12    Psych Treat/ Other - 9

**Highlights:** Cal Smith went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation.



## **II. Quality Assurance (QA)**

### **A. QA Facility Monitoring - Residential Care Homes, Level 2 - L4I**

23 Out of 28 scheduled FMs completed. Five homes rescheduled.

8 Facilities received recommendations. 5 received a follow-up visit.

2 Facilities received corrective action plans.

### **B. QA Unannounced Visits based on complaint(s).**

1 Out of 1 completed. Date: 5/2/24

1 Facilities received recommendations.

0 Facilities received corrective action plans.

### **C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:**

13 Out of 13 were completed by 02/29/24.

### **D. Enhanced Behavior Support Homes (EBSH) Quarterly Monitoring Visits. There are eight EBSH'S total. (Three children's and five adult homes).**

Two new homes are coming soon.

3 Monitoring visits were completed for May 2024. Dates: 5/9/24, 5/16/24, 5/17/24.

### **Community Crisis Home (CCH) Quarterly Monitoring Visit. There is only one CCH.**

0 CCH monitoring visit was completed in May 2024.

0 Unannounced visit completed by the Quality Assurance Specialist in May 2024.

### **E. Trainings:**

Facility Monitoring Training. No training scheduled in May 2024 for Residential Service Providers.

### **F. Standing QA Meetings:**

Mortality and Morbidity: On 5/14/24, 13 deaths reviewed – 15 attendees.

Let's Talk QA: Watsonville office on 5/1/24, 7 attendees. San Jose office cancelled 5/15/24.

Quality Assurance around the Bay (QAAB) Quarterly meeting. No meeting scheduled for May.

**Mortality and Morbidity:** 16 deaths were reviewed on 6/11/24.

0 Infants 0 Children 11 Adults 5 Elderly

**G. Highlights:**

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

**III. Health Services:**

**A. Health-Related Trainings Presented by San Andreas Health Services Unit (HSU):**

<b>Class (Max attendance)</b>	<b># Completed</b>	<b>Total Attendees</b>	<b>1</b>	<b>Test Pass/Fail</b>	<b>Test 2 Pass/Fail</b>
Assisting with Medications	1	15		15	
Dementia in I/DD Population	1	7		7	
Difficulty Swallowing and Aspiration					
Oral Health					
Pressure Injury Prevention & Recognition	1	8	8		
Recognizing Signs of Abuse					
Restricted Health Conditions					
RN Training	1	28		28	
Signs/Symptoms of Illness/Injury	1	14		14	
Special Incident Report	1	22		22	
Thinking Ahead – End of Life Issues					
Basics of Epilepsy	1	6		6	
Totals	7	100			

**B. Current projects/activities:**

- The semiannual RN (Registered Nurse) Consultant training session was held on May 15<sup>th</sup>:
  - 20 RN consultants attended
  - 8 SARC RNs attended
- HSU continues to recruit RNs to provide consultation services to the Community Care Licensed facilities to meet their licensing regulations requirements.
- SARC staff will be trained in Policy and Procedure for Restricted Health Conditions.

**Covid Update:**

- Care Home 2 outbreaks
- Day Program 3 individuals and multiple staff tested positive.

**Covid Test Kit Donations All Counties**

- No Covid tests distributed

**PPE (Personal Protective Equipment) Donations All Counties**

- SARC will donate substantial amounts of PPE supplies to the higher level of care homes (ARFPSHN and ICF) first, then it will reach out to the ARF, CCH, ILS/SLS and families.

**IV. Supported Living Services (SLS):**

**A.** SLS QA’s: One SLS quality assurance monitoring visit was facilitated by Resource Specialist Kai Reade and District Manager Ann Sieber in the month of May 2024.

**B.** SLS Roundtable: Resource Specialist Kai Reade presented the following information at the May Roundtable held virtually via Zoom.

- SARC Policy/Procedure: Resource Specialist discussed SLS liaison assignments and what SLS liaisons can support with, training DSP staff on SARC resources, and various inboxes to direct questions about insurance, DSP stipends, and rate implementation.
- Community Information: Resource Specialist facilitated a discussion with providers regarding recent barriers and challenges in service delivery in which many vendors asked for resources and exchanges resources amongst the group.

**Highlights:**

The next Roundtable Meeting will be conducted virtually via Zoom office on June 12, 2024, following that, the July meeting will be held virtually via Zoom on July 10, 2024.

**Supported Living Orientation For Individuals and Families**

1 Completed, 10 Total attendees

**SLS New Vendor Orientation**

1 Completed, 3 Total attendees

**V. Community Services:**

Residential Service Orientation (RSO) 1 Completed, 12 Total attendees

RSO (mini for FHA) 1 Completed, 1 Total attendees

## **VI. Emergency Response Plan Report**

### **Weather**

- No May Alerts, Activations, or Client Evacuation to note.
- Not to indicate there is no need to be prepared as there were plenty of fires in our catchment that fortunately did not impact any of our communities served.
  - Roberts Fire – Monterey County - May 17th, 2024 – Contained 7030.25 Acres
  - Idria Fire – San Benito County – May 15th, 2024 – Contained at 29.1 Acres
  - Solar Storm – Earth – May 10th, 2024 – Was beautiful to witness

### **Health**

- No May Alerts, Activations, or Client Evacuation to note.
- Not to indicate there is no need to be prepared as there were plenty of health hazards in our catchment that fortunately did not impact on any of our communities served, at this time.
  - West Nile Virus: Several positive samples from dead birds and mosquito pools have been reported in May. No human cases have been reported to date. Cities with positive samples in May 2024 include Fresno County (Fresno), Los Angeles County (Winnetka), Riverside County (Coachella, Indio, Mecca, North Shore, Oasis, and Thermal), Santa Clara County (Gilroy, Menlo Park, San Jose, and Santa Clara), and Stanislaus County (Modesto). The risk of mosquito bites and disease transmission increases as we go into the summer.
  - COVID-19: Per CDPH, May 27 the 7-day average test positivity rate was 4.8%, up from 2.7% on May 13 and 2.0% on April 30. The Bay Area, Central Coast, Central Sierra, Greater Sacramento, Northern California, and Northern Sacramento Valley are those areas included in an increased rate of COVID-19.

### **Current projects/activities:**

#### **Emergency Go Kits**

- **SARC Currently has 145 Kits LEFT! These kits will be delivered on Tuesday June 11<sup>th</sup>, 2024, in which 94 of them will be picked up by Spread Your Wings SLS. 6 Additional kits will be picked up by Ability Path on Wednesday June 12<sup>th</sup>, 2024.**
- 145 kits were distributed during the Month of May. 319 kits have been distributed in total.

### **Preparedness Packets**

- Preparedness Packets are available for Service Coordinators to pick up and provide to Service Providers, Consumers, and Families.
- The material is in ENGLISH, SPANISH, AND VIETNAMESE the time being. As I accrue more languages, I will introduce new packets.
- Each packet contains various FEMA publications, an emergency book, and various community resources that I have obtained from other agencies, to make connections and share information.
- If you are a service provider and have received emergency go kits, you have already received a preparedness packet.

### **Emergency Back Up Batteries**

- The Purpose of the Back Up Battery Initiative is to address the need to power durable medical equipment, during an emergency, that consumers rely upon daily to improve their quality of life. Such devices include Blood Glucose Machines, CPAP Machines, Patient Lifts, and Motorized Wheelchairs.
- 26 Clients have been identified as eligible on the second list (with the help of Sue); outreach is in progress.
- For Service Providers and Service Coordinators: If you have clients that may qualify for a backup battery, write a short memo on why they need a battery (what type of DME is being utilized), what hazard zones they reside in, and how many kits are needed, and send this to me in an email at [RJENSEN@SARC.ORG](mailto:RJENSEN@SARC.ORG) . Please include each client's UCI number.
- There is currently no deadline for this initiative.

### **DHOH Communication Cards**

- The Purpose of the Deaf and Hard of Hearing Initiative is to ensure DHOH consumers can advocate for themselves as much as possible during an emergency. Barriers to effective communication are already prevalent within this community, and only increase during times of hardship. Communication cards help consumers feel empowered and confident they will be able to communicate their needs by writing them down or pointing at a picture.
- SARC Currently has 2 communication cards left for distribution. There is no deadline for this initiative, but the cards will be distributed first come first served. The remaining two card sets are hard copies in color and come with a lanyard.
- For Service Providers and Service Coordinators: If you have clients that may qualify for a Communication Card, send me an email at [RJENSEN@SARC.ORG](mailto:RJENSEN@SARC.ORG)

### **Community Collaboration**

- Developing an AFN CERT Training with Colin Tanner, Jennifer Lucas, and John Robinson.

- This collaboration will build relationships with different entities as well as allow the Regional Center and SCDD to continue to advocate for individuals we serve, during hazardous situations.
- CERT stands for Community Emergency Response Team. CERT is a free community-based training to teach households and businesses how to work together and be each other's first line of defense during a disaster. CERT teaches a small section regarding AFN (Access Functional Needs) so SCDD, CERT, and SARC will work together to create a training that can be incorporated into CERT.

### **COMPLETED PROJECTS**

#### **Sharps Containers/Harm Reduction**

- Daniel's Health has been identified to manage installation and maintenance of sharps containers that will be placed at each SARC location. Containers will be in a few public restrooms at each location, so that both clients and employees have access to safely dispose of sharps such as EpiPens, Lancets, and other medically necessary sharps.
- Daniels Health has delivered all sharps to their respective sites as of 5/20/2024. Containers have been installed in 1 male and 1 female public restroom at each location so both staff and visitors have access to sharp disposal.
- In San Jose they are in the main public restrooms on the second floor. In Watsonville 1 is located on the first floor in the lobby area for consumers and the other is installed on the second floor for staff use. In Salinas they have been installed in the main restroom near the front desk.

#### **VII. Other:**

None

#### **VIII. Next QAAC meeting is scheduled for:**

**Tuesday, August 13, 2024**

#### **IX. Adjournment:**

**There being no further discussion, the meeting adjourned at 5:00 p.m.**