

DESCRIPTION

Residential Services Orientation (RSO)

November 6 to 8, 2023

PLEASE CAREFULLY READ THIS POST IN ITS ENTIRETY. FAILURE TO FOLLOW ALL INSTRUCTIONS ON THIS POST WILL RESULT IN AUTOMATIC DENIAL OF ADMISSION TO THE RSO.

Registration is now open for the November Residential Services Orientation (RSO). The RSO will be conducted in person at SARC's Watsonville office. One of the days will take place via Zoom and we will let you know which day exactly when the training agenda is sent out. Successful completion of the RSO is one of the requirements for vendorization as a Residential Care provider.

Watsonville Office: 1110 Main Street, Watsonville CA, 95076

To register for the RSO, please complete each of the following items by **no later than 11:59 p.m. on Monday, October 23, 2023:**

1. Register for the RSO by clicking on the following link and completing the Seamless Doc Request for Admission Form: <https://sanandreasregional.seamlessdocs.com/f/0b17iyc2d6f>

In completing the Request for Admission form, please be sure to complete all required fields, and attach the following supporting documents:

- A. A Letter of Intent that describes each of the following:

1. why you are interested in providing Residential services to SARC-sponsored individuals,
2. your background and experience working with ID/DD individuals
3. The county or counties within the SARC catchment area in which you intend to provide services;
4. The steps you have taken in preparation to provide services to SARC sponsored individuals; and
5. how you will implement, and support SARC-sponsored individuals' preferences and choices as contemplated by the HCBS Final Rule and Title 17 of the California Code of Regulations.

[Please Note: We welcome existing vendors who wish to obtain refresher training. If you are attending as a refresher, please include this information in your Letter of Intent.]

B. Your updated resume.

C. Your Direct Support Professional (DSP) Year 1 and Year 2 certifications

D. Your administrator certificate from Community Care Licensing (CCL)

Please make sure that your Letter of Intent and resume are free of typographical errors before submission.

Should you have any questions about completing the form or uploading documents, please email Ruby Nunez at rnunez@sarc.org or Gabriela Alvarez at galvarez@sarc.org.

You must register for the RSO through the Seamless Doc link above and submit all supporting documents described above by no later than 11:59 p.m. on October 23, 2023 in order to be considered for admission.

Registrations and supporting documents timestamped after 11:59 p.m. on October 23, 2023 will not be considered for admission. |

If you have any issues uploading the documents via the Seamless Doc link, you can email the documents directly to Ruby Nunez and Gabriela Alvarez.

You will receive an email by Friday, October 27, 2023 that either confirms or denies your admission to the November RSO. If you are admitted, you will receive instructions on where to park, how to access the training room, and the training agenda. Please note

that no more than two (2) individuals from a single agency will be admitted to the RSO unless prior approval is obtained from Community Resources Unit Manager Ann Sieber.

We do not maintain a waitlist for admission. If you are not admitted to or are unable to attend the November RSO, you will need to re-apply for admission to the next RSO orientation. Check the Events Calendar on SARC's website for further information about future Residential Care new vendor orientations.